

Agenda Item 18

Enclosure 15

**Health and Care Professions Council
06 December 2018**

2018-19 Month 6 financial forecast

For approval

From Tian Tian, Director of Finance

Council, 6 December 2018

2018-19 Month 6 forecast

Executive summary and recommendations

Introduction

In response to the Grant Thornton audit review, the Senior Management Team (SMT) has proposed a revised financial regulation document.

It is recommended that as part of the change management controls, after initial approval of the annual budget, the Council should review and approve the month 6 and 9 forecast during the financial year,

The purpose of the review is to give the Council a better understanding of the year to date financial performances, as well as HCPC's plan for reallocation of the approved annual budget, in order to support the achievement the objectives of the corporate plan.

The next key steps in the budget/forecast process are:

- 17 January: Completion of the 2018-19 month 9 forecast
- 28 January: SMT budget presentation and discussion with the Chair of Council and Audit Committee
- 14 February: Council approves the 2018-19 month 9 forecast and review first draft of the 2019-20 budget.
- 20/21 March: Council approves the 2019-20 budget.

Decision

The Council is asked to discuss and approve the 2018-19 month 6 forecast.

Resource implications

None directly

Financial implications

2018-19 budgets/resource allocation

Appendices

Appendix 1: commentary on 2018-19 month 6 forecast

Appendix 2: 2018-19 month 6 forecast tables

Date of paper

23 November 2018

Appendix 1: commentary on the 2018-19 month 6 forecast

Income

1. Forecast registrant fee income for 2018-19 is £34.5m, which is in line with the original approved 2018-19 budget.
2. Other income is forecasted to be £78k, this consists of income from European Professional Cards (EPC), which was not originally budgeted for. EPC is a one off fee professionals from European countries pay to be registered with us. In previous years this income has been allocated to the statement of financial positions instead of income statement, thus a higher income release in the current year. The EPC income does not form part of the registrant forecast model due to its unpredictable nature.
3. During the year, we have been receiving grant income from the Department of Education, for the social worker transfer project. Total grant income is forecasted to be £1m for the year, which equals the total expected spend on the project.
4. Bank interest, which is not included in the budget has been included in the forecast.

Expenditure

5. Budget holders have reforecast their outturn for 2018-19 based on actual costs incurred in the first 6 months of the year.
6. The context for the reforecast includes:
 - In September, the Council approved an extra £500k to the Fitness to Practise (FTP) department, to support their case progression strategy.
 - The original budget for 2018-19 was opex of £34.7m, capex of £2.8m and a deficit of £0.1m.
 - Slippage on Registration Project Phase 1 means that Phase 2 costs originally budgeted for 2018-19 will now fall mostly in 2019-20.
 - Cost of the social worker transfer project has been included within major project department. This should be considered together with the grant income to see the true cost of the HCPC projects.
7. The month 6 forecast projects that for the full year, total expenditure will be £36m. Excluding the social worker transfer project, total expenditure is projected to be £35m; this is £294k over budget.

Department by department analysis

- FTP: over spend of £930k compared with the original budget, £500k of variance relates to the additional fund approved by Council. Partner fees and travel costs is £450k overspend, this is due to the age and complexity of the hearings. On average, hearings are 1 day longer than budget.
- Office services: over spend of £257k; this is partly due to billing issues from utility firms, which meant that unexpected bills came through for previous years. There has also been increased in business rates and rent reviews which was not previously budgeted for.

- Major project: this is showing as £780k overspend, however this figure includes the social worker transfer project costs and excludes grant income. Adding grant income to the variance, overall major project revenue costs are £235k underspend. This is mainly due to delays in commencement of a number of projects, such as phase 2 of the registration transformation project.
- Registration: overspend of £65k mainly due to higher number of international applications than originally budgeted. The increase in costs is in line with the increase in international scrutiny fee income.
- Chief Executive and SMT: overspend of £61k. This is due to the change in job title and salary bands following the EMT restructure. Original budget was based on previous salaries.
- Project manager costs: £206k / 36% underspend, this is mainly due to delay at the start of the year to recruit new project managers.
- Partner department: underspend of £123k, this is mainly due to Education's decision to stop doing face-to face refresher training, therefore training scheduled for rest of the year have been cancelled. On top of this, the department has stopped using panel chair for recruitment and reduced the use of recruitment partners.
- IT: underspend of £113k, this is mainly due to adjustment to the way multi-year contracts are budgeted, plus savings in payroll costs due to vacancies.
- HR: underspend of £109k, this is due to a credit against the department's costs as part of the EMT restructure costs have been reimbursed by the Social Worker grant from Department of Education.
- Depreciation: underspend of £124k mainly due to delays in go live date of the phase 1 registration transformation project.

Write offs

8. A portion of the registration transformation project cost is expect to be written off by the end of the year, this is due to a support issue for the original portal that the system was originally built on. The financial impact is estimate to be £183k.

Surplus / (deficit)

9. The overall position is a forecasted deficit of £385k, compared original budget deficit of £95k, this is an over spend of £290k. However taking into account the extra £500k approved by Council in September, the forecasted result has a favourable variance of £210k compared with the expected deficit of the year (£95k plus £500k equals £595k deficit).

Capital expenditure

10. Forecast capital expenditure is £1.7m compared with budget of £2.8m, this is mainly due to delays in a number of major projects, which included phase 2 of the registration transformation project. The costs are likely to be pushed to the next financial year.

Cashflow and balance sheet

11. The cashflow forecast shows a net cash outflow for the year of £3.1m, this is mostly in line with the budgeted outflow of £3.3m.
12. We are required to revalue freehold land and buildings each year for our statutory accounts. The valuation will be done in March 2019. The balance sheet therefore do not include adjustment result from the valuation.

Reserves

13. Our reserves policy sets a target range of free reserves of between negative three and zero months' operating costs. Our budgeted free reserves at 31 March 2019 are negative 2.0 months operating costs and based on the forecasted operating and capital expenditures will increase to negative 1.6 months operating costs. This is still within our target range.

Appendix 2

HEALTH AND CARE PROFESSIONS COUNCIL

2018-19 Month 6 reforecast

HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 6 reforecast
INCOME AND EXPENDITURE

	M1-M6 Actual (YTD)	M6 Reforecast	Budget	Variance 2018-19 budget to M6 Reforecast 2018-19		Q3&4 forecast as % of Q1&2 actual
	2018-19	2018-19	2018-19	£	%	%
	£	£	£			
INCOME						
Graduate Registration Fees	869,501	1,806,726	1,804,823	1,904	0%	
Readmission fees	146,880	287,620	231,901	55,719	24%	
Renewal Fees	14,638,311	29,554,238	29,851,092	(296,854)	(1%)	
International scrutiny fees	836,550	1,756,816	1,642,420	114,396	7%	
UK scrutiny fees	688,216	1,116,484	978,888	137,596	14%	
Registration Income	17,179,458	34,521,884	34,509,123	12,761	0%	
Other Income	63,258	78,258	0	78,258		
Rental Income GCC	42,799	130,299	131,250	(951)	(1%)	
Total Income	17,285,515	34,730,441	34,640,373	90,068	0%	
EXPENDITURE						
Department Expenses						
Chair	25,402	59,456	98,360	38,904	40%	134%
Chief Executive & SMT	368,851	793,322	731,838	(61,484)	(8%)	115%
Council, Committees	147,343	286,293	234,546	(51,747)	(22%)	94%
Communications	478,027	944,760	941,571	(3,189)	(0%)	98%
Education	499,213	974,065	1,025,420	51,355	5%	95%
Office Services	1,569,980	3,159,655	2,903,029	(256,627)	(9%)	101%
Finance	381,484	734,539	719,889	(14,650)	(2%)	93%
Fitness to Practise	7,606,121	16,146,008	15,217,197	(928,811)	(6%)	112%
Human Resources	353,644	1,215,934	1,324,558	108,624	8%	244%
Human Resources Partners	158,714	343,513	466,294	122,781	26%	116%
IT Department	1,038,554	2,299,318	2,412,649	113,331	5%	121%
Project managers	122,445	360,590	566,658	206,068	36%	194%
Policy & Standards	120,078	329,710	367,953	38,242	10%	175%
Major projects (*)	1,190,566	2,239,692	1,459,682	(780,010)	(53%)	88%
Registration	1,659,376	3,476,616	3,411,904	(64,712)	(2%)	110%
Quality Assurance	278,250	638,615	680,052	41,436	6%	130%
Governance	111,461	192,340	203,681	11,340	6%	73%
Depreciation Expense	384,090	871,654	995,747	124,093	12%	127%
PSA Levy	924,000	924,000	924,000	-	0%	0%
Apprenticeship Levy	18,506	39,506	50,810	11,304	22%	113%
TOTAL EXPENDITURE	17,436,105	36,029,588	34,735,837	(1,293,751)	(4%)	107%
OPERATING SURPLUS/(DEFICIT)	(150,590)	(1,299,148)	(95,464)	(1,203,684)		
Grant income	0.00	1,015,093	-	1,015,093		
Investment Income	54,680	81,788	-	81,788		
Projects Capital items Write off	-	(182,743)	-	(182,743)		
TOTAL SURPLUS/(DEFICIT)	(95,910)	(385,011)	(95,464)	(289,546)		

(*) Includes SW transfer project costs

HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 6 reforecast
INCOME

	M1-M6 Actual (YTD)	M6 Reforecast	Budget	Variance 2018-19	
	2018-19	2018-19	2018-19	budget to M6	
	£	£	£	£	%
Income by Activity					
Graduate Registration fee	869,501	1,806,726	1,804,823	1,904	0%
Readmission fees	146,880	287,620	231,901	55,719	24%
Renewal fees	14,638,311	29,554,238	29,851,092	(296,854)	(1%)
International scrutiny fees	836,550	1,756,816	1,642,420	114,396	7%
UK scrutiny fees	688,216	1,116,484	978,888	137,596	14%
Registration Income	17,179,458	34,521,884	34,509,123	12,761	0%
Other Income	63,258	78,258	0	78,258	0%
Rental Income - GCC	42,799	130,299	131,250	(951)	(1%)
Total Income	17,285,515	34,730,441	34,640,373	90,068	0%
Income by Profession					
Arts Therapists	184,275	387,775	396,427	(8,652)	(2%)
Biomedical Scientists	1,073,407	2,140,124	2,113,748	26,376	1%
Chiropodists/ Podiatrists	598,294	1,166,022	1,205,523	(39,501)	(3%)
Clinical Scientists	235,894	554,283	547,153	7,130	1%
Dieticians	465,395	934,005	934,664	(659)	(0%)
Hearing Aid Dispensers	125,186	265,811	270,185	(4,374)	(2%)
Occupational Therapists	1,779,208	3,649,447	3,597,177	52,270	1%
Operating Department Practitioners	592,924	1,257,390	1,241,371	16,019	1%
Orthoptists	61,192	131,556	133,169	(1,613)	(1%)
Paramedics	1,045,403	2,512,555	2,463,313	49,242	2%
Physiotherapists	2,667,566	5,323,349	5,514,618	(191,269)	(3%)
Practitioner Psychologists	1,002,432	2,221,957	2,190,785	31,172	1%
Prosthetists & Orthotists	49,054	104,422	102,008	2,414	2%
Radiographers	1,675,385	3,379,863	3,340,709	39,154	1%
Speech & Language Therapists	673,778	1,528,083	1,510,960	17,123	1%
Social Workers	4,285,761	8,965,241	8,947,313	17,928	0%
TOTAL INCOME	16,515,153	34,521,884	34,509,123	12,761	0%

HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 6 reforecast
Payroll costs

	M1-M6 Actual	M6 Reforecast	Budget	Variance 2018-19 budget to M6	
	2018-19	2018-19	2018-19	Reforecast 2018-19	
	£	£	£	£	%
Chief Executive & SMT	334,842	716,993	659,798	(57,195)	(9%)
Communications	306,212	619,418	533,416	(86,002)	(16%)
Education	350,272	683,814	731,704	47,890	7%
Office Services	179,310	370,774	338,237	(32,537)	(10%)
Finance	222,353	464,595	494,919	30,324	6%
Fitness to Practise	2,510,319	5,191,627	4,724,761	(466,866)	(10%)
Human Resources	229,414	701,914	750,378	48,464	6%
Human Resources Partners	76,392	152,801	157,022	4,221	3%
IT Department	380,006	788,242	815,936	27,694	3%
Major projects (*)	471,392	945,587	302,911	(642,676)	(212%)
Operations Office	122,313	351,758	555,618	203,860	37%
Policy & Standards	77,871	167,899	235,537	67,638	29%
Quality Assurance	240,412	547,132	602,522	55,389	
Registration	1,011,504	2,065,854	2,053,088	(12,766)	(1%)
Governance	90,267	157,096	179,385	22,289	12%
	6,602,877	13,925,505	13,135,230	(790,274)	(6%)

(*) Includes SW transfer project backfill costs

HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 6 reforecast
Non-Payroll costs

	M1-M6 Actual (YTD) 2018-19 £	M6 Reforecast 2018-19 £	Budget 2018-19 £	Variance 2018-19 budget to M6 Reforecast 2018-19	
				£	%
Chair	25,402	59,456	98,360	38,904	40%
Chief Executive & SMT	34,008	76,328	72,040	(4,288)	(6%)
Council & Committee	147,343	286,293	234,546	(51,747)	(22%)
Communications	171,815	325,342	408,155	82,813	20%
Education	148,941	290,251	293,716	3,465	1%
Office Services	1,390,670	2,788,881	2,564,792	(224,090)	(9%)
Finance	159,131	269,944	224,970	(44,974)	(20%)
Fitness to Practise	5,095,802	10,954,381	10,492,436	(461,945)	(4%)
Human Resources	124,230	514,020	574,180	60,160	10%
Human Resources Partners	82,323	190,712	309,272	118,560	38%
IT Department	658,548	1,511,076	1,596,713	85,637	5%
Major projects	719,174	1,294,105	1,156,771	(137,334)	(12%)
Operations Office	132	8,832	11,040	2,208	20%
Policy & Standards	42,208	161,812	132,416	(29,396)	(22%)
Quality Assurance	37,838	91,483	77,530	(13,953)	(18%)
Registration	647,872	1,410,762	1,358,816	(51,946)	(4%)
Governance	21,194	35,244	24,296	(10,948)	(45%)
PSA Levy	924,000	924,000	924,000	0	0%
Apprenticeship Levy	18,506	39,506	50,810	11,304	22%
Projects Capital items Write off	-	182,743	0	(182,743)	0%
	10,449,138	21,232,430	20,604,860	(627,570)	(3%)

HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 6 reforecast

CAPITAL EXPENDITURE

	M1-M6 Actual (YTD) 2018-19 £	M6 Reforecast 2018-19 £	Budget 2018-19 £
<u>Land and Buildings</u>	570,671	570,671	630,000
	570,671	570,671	630,000
<u>Computer Equipment</u>			
Software licences	8,079	8,079	-
Computer equipment	48,502	102,116	107,228
	56,581	110,195	107,228
<u>Project</u>			
Other capital Expenditure (excl. 186 KPR)	345,906	1,010,101	2,102,890
	345,906	1,010,101	2,102,890
Total Capital expenditure	973,157	1,690,967	2,840,118

HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 6 reforecast
Statement of Financial Position

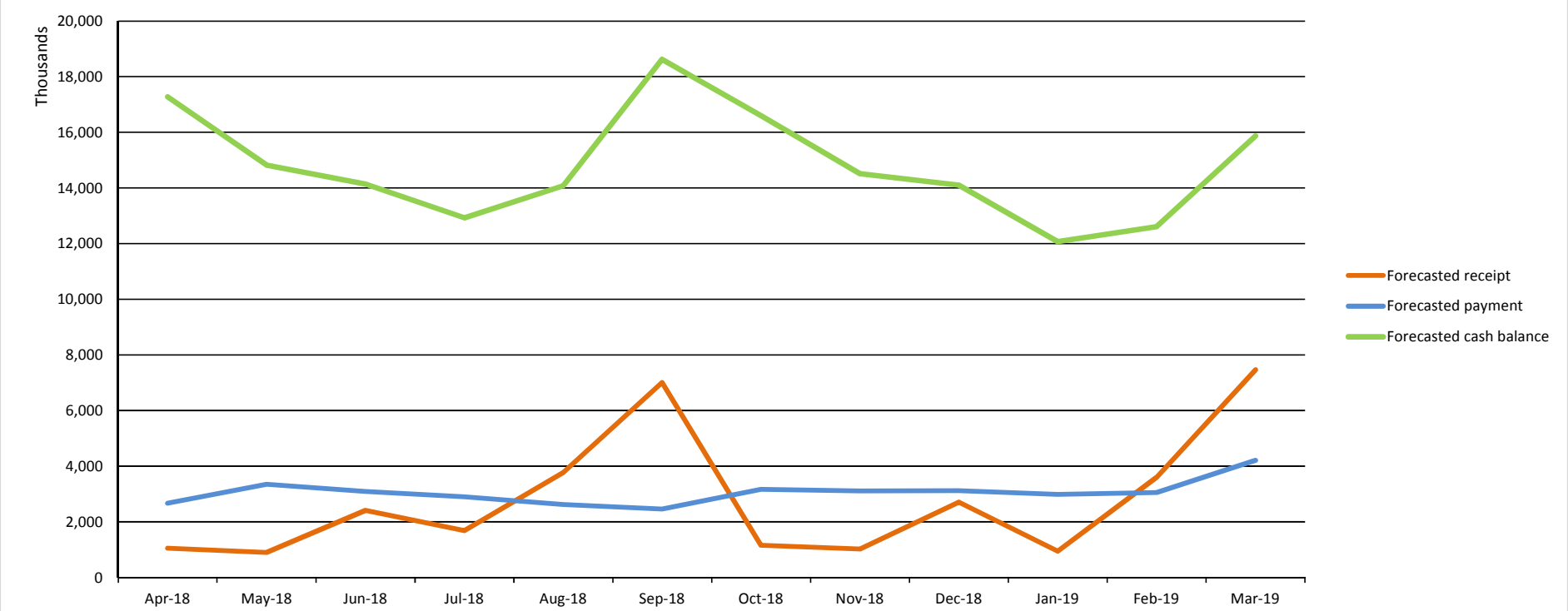
	Actual as at 30 September 2018	6 Month Reforecast as at 31 March 2019	Budget as at 31 March 2019
Non-current assets			
Land & buildings, at cost or valuation	5,545,671	5,597,592	5,605,000
Land & buildings depreciation	(24,875)	(49,752)	(48,620)
	5,520,796	5,547,840	5,556,380
Computer equipment, at cost	547,970	601,584	592,287
Computer equipment depreciation	(449,414)	(477,623)	(452,974)
	98,557	123,962	139,313
Office furniture and equipment, at cost	1,183,115	1,183,115	1,183,115
Office equipment depreciation	(668,243)	(750,437)	(750,421)
	514,872	432,678	432,694
Intangible assets	7,865,178	8,346,630	9,628,492
Intangible depreciation	(6,197,178)	(6,549,463)	(6,699,352)
	1,668,000	1,797,167	2,929,141
Total non-current assets	7,802,224	7,901,646	9,057,528
Current assets			
Other current assets	1,054,205	2,190,113	2,125,603
Cash & cash equivalents	18,625,466	15,786,406	15,600,889
	19,679,671	17,976,519	17,726,492
Total assets	27,481,895	25,878,165	26,784,020
Current liabilities			
Trade and other payables	483,347	483,347	818,360
Other liabilities	1,612,918	1,612,918	2,354,952
Deferred income	21,699,304	20,384,675	19,923,936
	23,795,569	22,480,941	23,097,248
Liabilities greater than one year	220,159	220,159	220,159
Total assets less liabilities	3,466,168	3,177,066	3,466,614
General fund b/fwd	(3,539,747)	(3,539,747)	(3,539,747)
Rev Res - Land & Building	(22,330)	(22,330)	(22,330)
This periods (surplus)/deficit	95,910	385,011	95,464
General fund c/fwd	(3,466,168)	(3,177,066)	(3,466,614)

HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 6 reforecast
Cash Flow Statement
31 March 2019

	M1-M6 Actual (YTD) 2018-19 £	M6 Reforecast 2018-19 £	Budget 2018-19 £
Cash flows from operating activities			
Operating surplus/(deficit)	(150,590)	(1,299,148)	(95,464)
Grant received from Department of Education	0	1,015,093	
Depreciation and amortisation	384,090	871,654	995,747
Decrease/(increase) in debtors & prepayments	1,052,918	(82,989)	(18,480)
Increase/(decrease) in creditors	(1,077,047)	(1,077,046)	0
(Decrease)/increase in deferred income	442,501	(872,128)	(1,332,867)
Net cash in/(out)flow from operating activities	651,872	(1,444,565)	(451,064)
Return on investments and servicing of finance			
Investment income	54,680	81,788	0
Capital expenditure and financial investments			
Purchase of tangible and intangible assets	(973,157)	(1,742,887)	(2,840,118)
Increase in cash	(266,605)	(3,105,664)	(3,291,182)
Opening cash	18,892,070	18,892,070	18,892,070
Closing cash	18,625,466	15,786,406	15,600,889
Cash movement	(266,605)	(3,105,664)	(3,291,182)

**HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 6 reforecast**

Cash Flow Graph



HEALTH AND CARE PROFESSIONS COUNCIL
2018-19 Month 6 reforecast
Expenditure By Month

		2018-19	MONTHLY ACTUALS & FORECASTS (£'000)													
		Budget (£'000)	Budget	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	
Payroll	Basic Pay-Fixed Term Contract	659	1,386	99	105	116	107	102	103	108	121	127	131	133	135	
	Basic Pay-Permanent	9,624	8,578	667	695	682	653	672	700	734	732	758	764	762	760	
	NI ER-Fixed Term Contract	80	140	10	10	11	10	10	11	10	12	13	13	14	15	
	NI ER-Permanent	1,156	961	76	77	74	72	73	78	85	83	86	86	86	85	
	Overtime-Fixed Term Contract	9	33	4	3	1	1	5	4	2	2	2	3	3	3	
	Overtime-Permanent	139	224	(4)	16	6	11	14	21	30	44	23	23	20	20	
	Pension ER-Fixed Term Contract	40	56	4	4	4	3	4	4	4	5	6	6	6	6	
	Pension ER-Permanent	571	558	47	45	47	39	48	45	47	47	48	48	48	48	
	Medical insurance	5	5	5												
	Payroll contingency	25	37				15	22								
	Staff Recruitment	228	224		13	3	9	29	5	20	30	20	25	30	40	
	Temporary Staff	295	935	92	113	74	85	126	106	80	68	69	48	37	37	
	Employee Settlement Agreement		(157)		11	3	(1)	(170)								
	PayrollSubtotal	12,832	12,980	1,000	1,093	1,020	1,006	935	1,077	1,121	1,143	1,151	1,147	1,139	1,149	
	Council Committee C	Conferences	7		0											
Council & Committee Training		5	13				5	1	1	5			1		1	
Council Meetings Fee		152	134	2	4	11	35	5	13	13	13	6	6	8	18	
Council Meetings T&S		69	43	2		6	6	1	3		6	3	3	4	6	
Taxation		40	25	1	2	1	2	1	2	2	4	2	2	3	4	
CouncilCommitteeCostsSubtotal	274	215	5	6	18	46	8	19	20	24	12	13	15	28		
Travel & Subsistence	EMT fares, accommodation & subsistence	33	18	1		3	(1)	1	1	6	1	1	3	3	3	
	Accommodation	36	27	2	3	3	2	1		2	2	1	3	5	3	
	Conferences	10	6				1			1	2		2	1	1	
	Hospitality	2	1													
	Subsistence & others	14	15		1	1			1	1	1	7	1	1	1	
	Travel & Fare	98	80	6	3	7	5	5	4	7	8	7	14	7	7	
	TravelSubsistenceSubtotal	193	148	10	8	14	8	7	6	16	13	15	20	16	16	
Computer Costs	General software support & maintenance	672	683	52	45	39	54	55	51	65	65	65	65	65	65	
	Hardware <£5000	23	22	5	1		(1)	4	4		3		5			
	Hardware maintenance	135	97	8	5	8	5	5	8	10	10	10	10	10	10	
	IT Consummerables	2	1										1			
	IT Hardware Disposals	1	1												1	
	Managed Web/Internet Services	287	261	19	21	21	17	23	22	23	23	23	23	23	23	
	NetRegulate software support and maintena	194	195	16	16	16	17	16	15	17	17	17	17	17	17	
	Offsite tape data archive	2	4					1	1							
	Software Licences		1			2	1	(4)	1							
	Specialist External Support IT	27	23	3		1	1	3				5	5		5	
	ComputerCostsSubtotal	1,342	1,286	103	88	88	96	102	101	114	114	122	119	119	119	
Office Services	Catering	140	177	10	7	11	18	8	19	17	17	17	17	18	18	
	Mobile Phone & Blackberry	31	29	3	2	2	2		4	4	2	2	3	2	3	
	Postage	199	201	10	20	5	30	10	21	16	21	17	17	17	17	
	Printing & Stationery	776	742	64	40	13	48	38	93	179	62	51	42	41	70	
	Room Hire	291	257		12	27	28	6	25	27	28	25	25	27	27	
	Relocation costs	40	28			6	17		2	1			1			
	Video Conferencing	42	26	1	4	4	1		(1)	3	3	3	3	3	3	
	Couriers	32	27	1	2	2	3	2	2	2	1	2	3	3	2	
	Office equipment < £5000	150	126		24	72	1	1	7	11	1	6	1	1	1	
	Office Equipment Disposals	6	3								2			2		
	Office equipment rental	4	3									1		1		
	Telephone	39	31		3	3	2	3	3	4	4	2	2	4	2	
	OfficeServicesSubtotal	1,750	1,649	89	114	146	152	68	175	263	141	126	114	118	143	

		2018-19	MONTHLY ACTUALS & FORECASTS (£'000)												
		Budget (£'000)	Budget	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
Property Services	Security	57	75	3	6	4	8	6	12	4	8	8	8	4	4
	Building Refurbishment	98	81			34	33	(1)	2	2	2	2	2	2	2
	Business Rates	421	484	17	64	40	40	40	40	40	40	40	40	40	40
	Cleaning Contractors	150	159		10	19	21	11	12	15	15	15	15	15	15
	Cleaning Materials	13	12	1		1	1	1	1	1	1	1	1	1	1
	Electricity	54	160	2	4	21	(5)	3	29	38	14	14	14	14	14
	Gas	8	10	1	1	1	1	1	1	2	1	1	1	1	1
	Maintenance contracts	120	113	17	8	9	10	1	13	9	9	9	9	9	9
	Repairs&Maintenance	62	97	20	4	24	6	6	(6)	7	7	7	7	7	7
	Waste Disposal	36	22		1	1	4	1	2	2	2	2	2	2	2
	Water	7	8	4	2		(3)	(1)	1	1	1	1	1	1	1
	Rent	809	846	70	64	67	67	67	67	67	67	77	77	77	77
	Service Charge	32	33	(1)	7	4	1	1	1	1	3	3	3	3	3
	Dilapidations	5	5												
PropertyServicesSubtotal		1,873	2,105	136	173	226	186	139	176	191	170	179	179	175	175
Communications	Annual Reports	7	6							6					
	Brochures	54	51	12	19	4	(1)	8	(1)		5		6		
	Campaigns	52	34		4	4	4	9	(1)		2			12	
	Conferences & Exhibitions	25	22	3	7	(1)			5					2	5
	Internal Communications	17	23				17	(1)				1		5	
	Meet the HPC events	50	31	(3)	4	2	4		1		4		6	4	10
	Public Affairs & Stakeholder	41	20	4	(3)			(1)	(1)	1	7	3	5	3	3
	Translations	3	2							1					
	Web	35	30	4	7	1	5	12							
	Research	100	131	1		14	7	7	7				35	30	
	Standards of Proficiency														
CommunicationsSubtotal		383	350	21	37	25	36	35	11	8	17	39	48	26	48
Partners	Panels Fees -Panel members	791	925	68	83	79	78	75	71	87	85	75	74	74	75
	Panels Fees - Legal Assessor	1,153	1,330	99	111	124	111	101	98	128	127	107	107	109	108
	Panels Fees - Panel chair	665	765	55	61	71	63	59	59	74	72	63	63	63	63
	Registration Appeals Travel & Subsistence	9	6				1	1	1	1	1	1	1	1	1
	Registration Appeals - Fees chair	5	4	(1)						1	1	1	1	1	1
	Registration Appeals - Panel member	9	7	1	1	1	1	1		1	1	1	1	1	1
	Registration Appeals - Legal Assessor	9	8	1	1	1	1	1		1	1	1	1	1	1
	Witness Travel and Subsistence	153	152	10	7	13	20	13	12	14	14	12	12	12	12
	Witness Experts		10			1	1	4	4						
	Annual Monitoring (fees)	23	21	3	1	5	2					2	3	3	2
	Approvals (fees)	104	106	13	11	7	4	2	19	14	8	4	13	6	5
	Major change (fees)	22	22	(1)	1	6	3	1	2	1	2	1	2	1	2
	Partners travel	565	568	66	41	55	49	49	42	49	47	41	45	42	41
	Partners accommodation	690	706	48	41	91	82	59	36	67	62	53	59	55	55
	Partners subsistence	65	56	(2)	5	6	6	4	6	6	5	5	6	5	5
	Partners Recruitment & Interviews	49	40	3	8	3	3	2	1	5	5	5	8	4	4
	Partners Training	167	96	3	21	(1)	6	(1)	8	26	6	5	9	5	9
	CPD Assessments	165	165	20	22	11	8	10	3	16	45	18	10	1	1
	Grandparenting Assessments														
	International Assessors Fees	506	585	43	45	46	84	43	32	49	49	49	49	49	49
Test of Competence & Aptitude Test	20	17		2	1	1		3	2	2	2	2	2	2	
PartnersSubtotal		5,172	5,590	427	461	520	524	425	395	541	527	438	462	434	436

		2018-19	MONTHLY ACTUALS & FORECASTS (£'000)												
		Budget (£'000)	Budget	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
Professional Fees	Transcription Writer	518	483	24	14	73	36	26	28	67	41	38	39	39	60
	FTP Preparation and Presentation	4,656	4,973	390	407	397	401	396	396	429	429	442	429	429	427
	Other Legal Costs	61	(96)	(18)	13	10	4	3	(124)	3	3	3	3	3	3
	Legal Advice	883	812	(21)	94	23	110	79	55	74	101	72	81	74	72
	Other Professional Fees	153	180	(3)	14	5	19	(2)	4	6	26	42	18	26	24
	External Audit Fees	31	30	2	2	2	2	2	2	3	3	3	3	3	3
	Internal Audit	55	101		3	20	25		18		10		10	10	5
	Pension Administration	2													
	Pension Administration	25	26			4	4	(4)	8		5		5		5
	Taxation Advice														
	Employee Assistance Programme	13	13					4	1	5					3
	Legal Expenses	30	30	(1)	3	6	1	7	(1)	3	3	2	3	3	3
	Reward Data	60	31					1	1			15	15		
	Information Security	18	16	1	1	1	1	1	1		2	7			3
	ISO 9001 Certification	6	6		3										
	ISO 27001 Certification	8	11	3	2	7				2			1		
	ISO 10002 Certification	3	3	1											3
	ProfessionalFeesSubtotal	6,522	6,621	378	556	547	604	513	388	590	621	623	606	590	606
Small Projects	Small Project Costs	247	269	(6)	8	21	26	4	14	23	35	29	36	50	28
	SmallProjectsSubtotal	247	269	(6)	8	21	26	4	14	23	35	29	36	50	28
Specific Department costs	Training		37	16	4	5	2	5	1				1	3	1
	EMT Training														
	Annual General Meeting														
	Appointments		24						1	10	4	3		3	3
	Subscriptions	85	88	5	4	6	5	4	9	10	10	8	8	8	11
	Training - Managers		1	1											
	Health & Safety	64	68	1	16	6	8	7	6	4	4	4	4	4	4
	Bank Charges	83	63	12	5	1	3	4	3	8	4	4	4	4	9
	Books & Publications	1	1									1			
	General Insurance	70	71	68				1							
	Organisational Training	369	316	4	6	(4)	19	10	5	30	40	40	55	55	55
	Archive Storage	18	17	1	1		3	1	1	1	2	2	2	2	2
	Disater Contingency Plan	19	19	2	2	2	2	2	2	2	2	2	2	2	2
	Procurement - Legal Advice	6	39		7	(0)	25	4	(0)	2					2
	SpecificDepartmentCostsSubtotal	715	742	109	47	16	66	37	28	67	66	63	75	80	87
Major Projects	MajorProjectsSubtotal	1,460	2,240	165	246	323	106	316	34	93	147	175	208	200	226
	Total	32,765	34,194	2,438	2,836	2,964	2,857	2,589	2,425	3,047	3,019	2,971	3,026	2,961	3,061
Reconciliation to income & expenditure:															
	Depreciation	996	872												
	PSA Levy	924	924												
	Apprenticeship levy	51	40												
	Impairment of Intangible Assets														
		34,736	36,030												

HEALTH AND CARE PROFESSIONS COUNCIL

2018-19 Month 6 Reforecast

Department forecast by month

Expenditure Reforecast By Month

Account by Category
Department Name

All Categories
CHAIR

2018-2019		2018-2019	ACTUAL						FORECAST					
Council Approved Budget	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	
Council Committee Costs	Conferences	3,000	186	114	300	-	-	-	-	-	-	-	-	
	Chair Fee	70,000	50,283	-	-	-	23,300	-	-	5,115	4,092	3,069	5,115	
	Taxation	-	3,802	-	-	-	-	-	873	732	591	873	732	
	Hospitality	1,000	-	-	-	-	-	-	-	-	-	-	-	
	Chair Fares & Subsistence	24,000	5,104	218	-	-	768	491	378	450	450	450	450	
	Council Committee Costs Subtotal	98,000	59,375	104	300	-	24,068	491	378	6,438	5,274	4,110	6,438	
Office Services	Mobile Phone & Blackberry	360	81	12	12	12	12	-	13	-	-	-	20	
	Office Services Subtotal	360	81	12	12	12	12	-	13	-	-	-	20	
Professional Fees	Other Professional Fees	-	-	-	-	-	-	-	-	-	-	-	-	
	Professional Fees Subtotal	-	-	-	-	-	-	-	-	-	-	-	-	
Grand Total:	Grand Total:	98,360	59,456	116	312	12	24,080	491	391	6,438	5,274	4,110	6,438	

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Chief Executive & SMT

		2018-2019	ACTUAL							FORECAST					
		Council Approved Budget	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Permanent	564,859	603,136	17,391	16,043	89,196	52,069	51,882	52,368	59,126	53,012	53,012	53,012	53,012	53,012
	Medical Insurance	5,000	4,674	4,674	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Permanent	67,783	75,893	2,264	2,152	11,050	7,111	6,446	6,513	7,248	6,622	6,622	6,622	6,622	6,622
	Pension ER-Permanent	22,156	33,290	225	-	5,977	3,013	3,356	3,111	3,127	2,896	2,896	2,896	2,896	2,896
	Temporary staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	PayrollSubtotal	659,798	716,993	24,555	18,196	106,223	62,193	61,684	61,992	69,502	62,530	62,530	62,530	62,530	62,530
Travel & Subsistence	Accommodation	1,800	808	95	85	-	6	88	-	150	150	150	150	150	150
	Conferences & Lecturing	1,200	1,279	-	-	-	664	15	-	-	-	-	600	-	-
	Hospitality	1,200	600	-	-	-	-	-	-	100	100	100	100	100	100
	Fares	1,800	2,442	-	82	195	151	392	423	200	200	200	200	200	200
	Subsistence & Others	1,200	625	25	-	-	-	-	-	50	100	200	100	100	100
	EMT Travel & Subsistence	15,000	12,477	1,019	277	2,734	172	620	699	5,000	650	650	-	500	500
	TravelSubsistenceSubtotal	22,200	18,232	899	444	2,929	648	939	1,122	5,500	1,200	1,300	1,150	1,050	1,050
Office Services	Mobile Phone & Blackberry	1,440	1,051	17	12	29	73	-	199	120	120	120	120	120	120
	Printing & Stationery	3,300	5,276	-	26	-	-	-	-	5,000	-	-	-	-	250
	OfficeServicesSubtotal	4,740	6,327	17	39	29	73	-	199	5,120	120	120	120	120	370
Professional Fees	Legal Advice	34,000	40,993	937	4,002	9,805	1,849	1,886	6,015	2,750	2,750	2,750	2,750	2,750	2,750
	Other Professional Fees	7,500	7,500	-	-	-	-	-	-	1,250	1,250	1,250	1,250	1,250	1,250
	ProfessionalFeesSubtotal	41,500	48,493	937	4,002	9,805	1,849	1,886	6,015	4,000	4,000	4,000	4,000	4,000	4,000
Specific Department Costs	EMT Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Subscriptions	3,600	3,276	-	-	1,309	867	-	-	500	-	-	300	-	300
	Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	SpecificDepartmentCostsSubtotal	3,600	3,276	-	-	1,309	867	-	-	500	-	-	300	-	300
Grand Total:	731,838	793,322	26,408	22,681	120,294	65,631	64,509	69,328	84,622	67,850	67,950	68,100	67,700	68,250	
Levy	PSA Levy	924,000	924,000	-	-	-	-	-	-	-	-	-	-	-	-
	Apprenticeship Levy	50,810	39,506	2,809	3,945	4,223	1,770	2,906	2,853	3,500	3,500	3,500	3,500	3,500	3,500
	Levy Subtotal	974,810	963,506	926,809	3,945	4,223	1,770	2,906	2,853	3,500	3,500	3,500	3,500	3,500	3,500

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Council, Committees & PLG

		2018-2019	ACTUAL					FORECAST						
		2018-2019												
		6 Mh REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Council Approved Budget														
Council Committee Costs	Conferences	4,000	-	-	-	-	-	-	-	-	-	-	-	-
	Council & Committee Training	5,000	13,114	-	-	4,500	714	588	4,562	250	250	1,000	250	1,000
	Council Meetings Fee	82,146	83,752	1,837	4,342	11,021	11,253	5,115	12,951	8,184	9,390	2,728	1,023	3,908
	Council Meetings T&S	45,100	37,492	2,278	127	5,696	4,827	682	2,882	-	6,000	3,000	3,000	4,000
	Taxation	40,300	20,888	1,000	1,584	1,082	1,555	663	2,054	1,129	3,528	1,492	1,257	2,027
	CouncilCommitteeCostsSubtotal	176,546	155,246	5,115	6,053	17,799	22,135	7,174	18,475	13,875	19,168	7,470	6,280	10,185
Office Services	Catering	-	3,161	43	204	167	201	124	351	500	300	550	160	400
	OfficeServicesSubtotal	-	3,161	43	204	167	201	124	351	500	300	550	160	400
Professional Fees	Other Professional Fees	3,000	2,760	-	-	-	-	-	2,760	-	-	-	-	-
	Internal audit	55,000	101,060	-	3,351	20,109	24,600	-	18,000	-	10,000	-	10,000	5,000
	ProfessionalFeesSubtotal	58,000	103,820	-	3,351	20,109	24,600	-	20,760	-	10,000	-	10,000	5,000
Specific Department costs	Appointments	-	24,067	-	-	-	-	-	682	10,224	4,092	3,069	-	3,000
	Annual General Meeting	-	-	-	-	-	-	-	-	-	-	-	-	-
	SpecificDepartmentCostsSubtotal	-	24,067	-	-	-	-	-	682	10,224	4,092	3,069	-	3,000
	Grand Total:	234,546	286,293	5,158	9,608	38,074	46,936	7,298	40,269	24,599	33,560	11,089	16,440	23,345

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Communications

		2018-2019	ACTUAL						FORECAST						
		2018-2019	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Fixed Term Contract	-	38,327	1,917	1,917	1,917	4,277	2,500	1,025	1,025	4,750	4,750	4,750	4,750	4,750
	Basic Pay-Permanent	452,047	378,937	43,619	42,839	20,866	27,596	19,687	20,729	30,300	30,300	35,750	35,750	35,750	35,750
	NI ER-Fixed Term Contract	-	3,983	168	168	168	396	145	45	45	570	570	570	570	570
	NI ER-Permanent	54,246	42,262	4,724	4,713	1,950	2,846	1,906	2,322	3,400	3,400	4,250	4,250	4,250	4,250
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Permanent	-	307	-	-	-	307	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	-	2,008	77	77	77	171	100	41	41	285	285	285	285	285
	Pension ER-Permanent	27,123	26,993	2,950	2,640	1,478	1,638	2,149	1,619	2,260	2,260	2,500	2,500	2,500	2,500
	Temporary Staff	-	126,601	-	-	11,611	21,690	34,049	17,100	14,050	14,050	14,050	-	-	-
	PayrollSubtotal	533,416	619,418	53,454	52,353	38,066	58,921	60,537	42,881	51,121	55,615	62,155	48,105	48,105	48,105
Travel & Subsistence	Accommodation	10,000	8,266	1,303	767	1,390	64	125	-	-	245	-	500	3,000	1,000
	Fares	10,000	4,438	396	896	897	105	168	-	157	119	200	600	300	600
	Subsistence	3,500	1,778	102	99	168	59	-	-	60	70	420	100	350	350
	EMT Travel & Subsistence	3,000	40	-	-	40	-	-	-	-	-	-	-	-	-
	TravelSubsistenceSubtotal	26,500	14,522	1,801	1,761	2,496	100	293	-	217	434	620	1,200	3,650	1,950
Office Services	Couriers	18,000	13,030	1,130	1,087	348	1,960	759	1,097	1,050	-	1,050	2,000	1,500	1,050
	Mobile Phone & Blackberry	2,100	1,896	175	179	173	161	-	246	160	160	160	160	160	
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Printing & Stationery	1,080	566	-	-	26	55	55	-	90	90	90	90	90	
	OfficeServicesSubtotal	21,180	15,492	1,305	1,266	548	2,176	704	1,344	1,300	250	1,300	2,250	1,750	1,300
Communications	Annual Reports	2,500	1,783	-	-	-	-	-	-	1,783	-	-	-	-	
	Brochures	53,750	51,346	11,708	18,774	3,904	650	7,872	1,260	5,000	-	6,000	-	-	
	Campaigns	52,465	33,638	-	3,738	3,738	3,738	9,000	787	-	2,213	-	-	12,000	
	Conferences & Exhibitions	25,000	22,240	3,284	6,975	641	400	-	5,036	-	-	-	-	2,000	
	Internal Communications	17,000	22,803	250	-	33	16,773	653	300	-	-	800	300	5,000	
	Market Research	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Marketing & Promotions	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Media Relations	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Meet the HPC events	50,000	31,084	3,387	4,327	2,374	4,155	55	860	-	3,500	-	6,000	3,500	
	Public Affairs & Stakeholder	41,000	20,327	3,546	3,381	-	-	94	107	864	6,500	2,500	5,000	3,000	
	Translations	2,760	1,994	235	-	-	-	-	-	609	230	230	230	230	
	Web	35,000	29,508	4,396	6,794	1,272	4,893	11,863	290	-	-	-	-	-	
	CommunicationsSubtotal	279,475	214,722	20,032	37,226	10,679	29,309	28,042	4,331	3,256	17,443	3,530	17,530	25,730	17,614
Professional Fees	Legal Advice	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Other Professional FeesSubtotal	-	-	-	-	-	-	-	-	-	-	-	-	-	
Small Projects	Small Project Costs	15,000	15,000	680	-	-	-	-	-	-	-	-	14,320	-	
	SmallProjectsSubtotal	15,000	15,000	680	-	-	-	-	-	-	-	-	14,320	-	
Specific Department costs	Subscriptions	66,000	65,607	4,257	3,839	3,760	3,676	4,012	8,179	6,314	6,314	6,314	6,314	6,314	
	Training	-	-	2,704	-	-	-	2,704	-	-	-	-	-	-	
	SpecificDepartmentCostsSubtotal	66,000	65,607	6,961	3,839	3,760	3,676	1,309	8,179	6,314	6,314	6,314	6,314	6,314	
	Grand Total:	941,571	944,760	84,233	96,445	55,548	94,182	90,884	56,735	62,208	80,056	73,919	75,399	99,869	75,283

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Education

		2018-2019	ACTUAL							FORECAST					
Council Approved Budget		6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	
Payroll	Basic Pay-Fixed Term Contract	25,000	71,002	5,250	5,250	-	150	4,165	5,050	5,050	7,731	7,731	7,731	7,731	
	Basic Pay-Permanent	592,715	506,449	54,050	53,101	33,384	45,281	45,730	39,149	39,292	39,292	39,292	39,292	39,292	
	NI ER-Fixed Term Contract	3,000	7,086	531	531	-	21	381	503	776	776	776	776	776	
	NI ER-Permanent	71,126	53,342	6,042	5,927	3,023	4,859	4,783	4,113	4,099	4,099	4,099	4,099	4,099	
	Overtime-Fixed Term Contract	2,800	2,400	-	-	-	-	-	-	-	-	800	800	800	
	Pension ER-Fixed Term Contract	1,500	3,701	189	189	189	65	100	100	541	541	541	541	541	
	Pension ER-Permanent	35,563	39,835	5,204	6,705	962	3,492	3,944	3,026	2,750	2,750	2,750	2,750	2,750	
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	PayrollSubtotal	731,704	683,814	71,266	71,703	37,010	58,242	60,110	51,941	55,190	55,190	55,190	55,990	55,990	55,990
	Travel & Subsistence	Accommodation	14,695	10,566	728	891	1,570	1,051	599	-	1,615	881	441	1,469	734
		Conferences	1,000	700	-	-	-	-	-	-	350	-	-	-	350
Fares		14,430	15,540	2,205	765	1,349	932	3,327	1,892	1,430	780	390	1,300	650	
Subsistence		2,851	3,281	172	261	206	249	124	660	338	185	500	308	154	
EMT Travel & Subsistence		1,510	-	-	-	-	-	-	-	-	-	-	-	-	
TravelSubsistenceSubtotal		34,486	30,086	3,106	1,916	3,125	2,233	4,050	2,552	3,383	2,196	1,331	3,077	1,888	1,230
Office Services	Catering	-	1,377	247	-	78	52	-	-	-	100	200	300	400	
	Mobile Phone & Blackberry	1,476	2,220	156	130	148	571	-	315	150	150	150	150	150	
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Printing & Stationery	5,712	1,189	-	-	-	-	-	-	-	594	-	-	595	
	Room Hire	-	6,883	-	-	-	-	168	3,715	-	-	1,000	-	1,000	
OfficeServicesSubtotal	7,188	11,670	404	130	226	622	168	4,030	150	744	1,250	350	2,045	1,550	
Partners	Annual Monitoring	23,039	21,110	2,564	1,052	4,897	1,618	162	-	-	388	1,621	3,134	3,350	
	Approvals	103,981	106,423	13,130	10,504	7,272	3,636	2,424	19,392	14,121	7,702	3,851	12,837	6,419	
	Complaints	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Major/Minor Change	22,421	21,663	1,398	1,377	5,905	3,078	1,377	2,187	1,118	2,333	778	1,798	1,361	
	Partners travel	42,583	44,784	5,728	3,117	4,507	2,042	3,727	4,345	4,433	2,418	2,049	5,430	3,975	
	Partners accommodation	47,447	43,878	4,129	4,082	6,036	5,119	1,041	190	5,720	3,120	2,010	5,950	3,650	
	Partners subsistence	6,276	5,657	297	790	571	548	50	929	780	425	258	784	460	
	PartnersSubtotal	245,747	243,514	23,657	20,921	29,188	16,042	8,781	27,043	26,172	16,386	10,567	29,933	19,215	15,410
Professional Fees	Legal Advice	3,724	1,862	-	-	-	-	-	-	294	980	294	-	294	
	Other Professional Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	
ProfessionalFeesSubtotal	3,724	1,862	-	-	-	-	-	-	294	980	294	-	294		
Small Projects	Small Project Costs	2,000	2,000	-	-	-	-	-	-	-	1,000	-	-	1,000	
	SmallProjectsSubtotal	2,000	2,000	-	-	-	-	-	-	-	1,000	-	-	1,000	
Specific Department costs	Subscriptions	572	567	5	-	-	-	-	-	-	-	306	-	266	
	Training	-	-	-	2,478	179	486	2,692	450	-	-	-	-	-	
	Managers Training	-	552	552	-	-	-	-	-	-	-	-	-	-	
	SpecificDepartmentCostsSubtotal	572	1,119	547	2,478	179	486	2,692	450	-	-	306	-	266	
Grand Total:	1,025,420	974,065	99,179	97,147	69,728	77,625	70,417	85,117	85,189	75,496	69,938	89,350	79,432	75,446	

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Office Services

		2018-2019	ACTUAL						FORECAST						
		Council Approved Budget	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Fixed Term Contract	44,400	5,550	-	-	-	-	-	-	-	-	-	1,850	1,850	1,850
	Basic Pay-Permanent	223,428	214,611	14,916	19,762	18,370	15,610	16,082	15,610	15,610	15,610	15,610	22,477	22,477	22,477
	NI ER-Fixed Term Contract	5,328	666	-	-	-	-	-	-	-	-	-	222	222	222
	NI ER-Permanent	26,811	24,526	1,557	1,937	1,944	1,771	1,909	1,698	1,873	1,873	1,873	2,697	2,697	2,697
	Overtime-Permanent	14,200	17,328	-	591	1,331	2,135	2,667	1,605	1,500	1,500	1,500	1,500	1,500	1,500
	Overtime-Fixed Term Contract	6,000	3,000	-	-	-	-	-	-	-	-	-	1,000	1,000	1,000
	Pension ER-Fixed Term Contract	2,664	333	-	-	-	-	-	-	-	-	-	111	111	111
	Pension ER-Permanent	13,406	14,973	1,132	1,323	1,490	1,124	1,343	1,239	1,117	1,117	1,117	1,324	1,324	1,324
	Temporary Staff	2,000	89,787	5,164	5,834	10,401	9,824	11,143	9,799	11,327	10,874	10,420	5,000	-	-
		PayrollSubtotal	338,237	370,774	22,769	29,447	33,535	30,463	33,144	29,951	31,427	30,974	30,521	36,181	31,181
Travel & Subsistence	Fares	650	386	-	-	-	86	-	-	-	50	100	50	100	-
	Subsistence	500	546	-	-	-	-	46	-	-	250	250	-	250	-
		TravelSubsistenceSubtotal	1,150	931	-	-	-	86	46	-	50	350	50	350	-
Office Services	Catering	140,158	123,864	6,778	3,226	9,262	11,901	3,684	18,217	11,149	11,923	11,364	11,931	12,254	12,173
	Mobile Phone & Blackberry	2,201	2,283	937	77	92	79	-	203	96	96	96	416	96	96
	Office equipment < £5000	149,500	125,897	44	23,640	72,123	701	1,041	7,347	11,000	1,000	6,000	1,000	1,000	1,000
	Room Hire	4,000	3,935	672	1,051	3,366	541	184	2,379	500	-	-	-	-	-
	Relocation Costs	40,000	27,912	-	-	6,041	17,279	-	2,192	1,200	-	-	1,200	-	-
	Office Equipment Disposals	6,000	3,000	-	-	-	-	-	-	-	1,500	-	-	1,500	-
	Courier	-	1,200	-	-	492	-	208	-	-	250	-	-	250	-
	Office equipment rental	4,040	2,859	83	83	83	83	83	83	90	90	1,000	90	1,000	90
	Other Office Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Postage	190,000	195,084	10,100	20,200	5,116	30,004	10,030	20,633	15,000	20,000	16,000	16,000	16,000	16,000
	Printing & Stationery	42,000	42,640	8,825	1,685	388	3,821	3,783	3,137	3,500	3,500	3,500	3,500	3,500	3,500
	Telephone	4,000	1,500	-	-	-	-	-	-	-	-	-	-	1,500	-
		OfficeServicesSubtotal	581,899	530,172	27,440	49,962	96,963	64,409	19,014	49,434	42,535	38,359	37,960	34,137	37,100
Property Services	Building Refurbishment	98,000	80,821	-	-	33,749	33,118	0	1,954	2,000	2,000	2,000	2,000	2,000	2,000
	Business Rates	421,177	483,765	17,331	64,272	40,216	40,216	40,216	40,216	40,216	40,216	40,216	40,216	40,216	40,216
	Rent	809,313	845,582	70,475	64,411	67,443	67,443	67,443	67,443	67,443	67,443	76,510	76,510	76,510	76,510
	Service charge	31,550	32,698	981	7,433	4,401	1,369	1,369	1,369	2,869	3,000	3,000	3,000	3,000	3,000
	Dilapidation	5,202	5,202	434	434	434	434	434	434	434	434	434	434	434	434
	Cleaning Contractors	150,000	159,446	90	10,144	18,838	20,550	10,687	12,138	14,500	14,500	14,500	14,500	14,500	14,500
	Cleaning Materials	13,200	12,418	955	494	1,216	1,368	1,001	783	1,100	1,100	1,100	1,100	1,100	1,100
	Electricity	54,000	160,267	1,712	4,357	20,990	4,622	3,074	29,256	38,000	13,500	13,500	13,500	13,500	13,500
	Gas	8,400	10,037	883	593	574	495	490	502	1,500	1,000	1,000	1,000	1,000	1,000
	Maintenance contracts	120,000	112,834	17,401	7,828	8,900	10,495	1,254	12,956	9,000	9,000	9,000	9,000	9,000	9,000
	Repairs & Maintenance	62,400	96,918	19,868	4,005	24,282	6,328	6,025	5,590	7,000	7,000	7,000	7,000	7,000	7,000
	Security	57,000	75,487	3,094	6,221	3,927	8,342	6,354	11,549	4,000	8,000	8,000	8,000	4,000	4,000
	Waste Disposal	36,000	21,578	145	1,151	762	3,895	1,135	2,490	2,000	2,000	2,000	2,000	2,000	2,000
	Water	7,200	8,428	4,462	1,706	76	3,067	669	520	900	900	900	900	900	900
		PropertyServicesSubtotal	1,873,443	2,105,480	135,867	173,049	225,807	186,364	138,813	176,020	190,961	169,961	179,159	179,159	175,159
Professional Fees	Legal Advice	6,000	8,200	-	-	-	-	-	-	1,200	5,000	-	-	2,000	-
	Other Professional Fees	35,000	73,742	-	-	2,742	-	-	-	2,000	15,000	24,000	10,000	20,000	-
		ProfessionalFeesSubtotal	41,000	81,942	-	-	2,742	-	-	3,200	20,000	24,000	10,000	22,000	-
Specific Department co	Books & Publications	1,500	500	-	-	-	-	-	-	-	-	500	-	-	-
	Health & Safety	64,000	68,433	1,425	16,126	6,286	7,524	6,589	6,483	4,000	4,000	4,000	4,000	4,000	4,000
	Subscriptions	1,800	1,422	75	-	222	-	-	75	200	200	200	200	200	200
	Training	-	-	-	768	-	-	-	768	-	-	-	-	-	-
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		SpecificDepartmentCostsSubto	67,300	70,355	1,500	16,894	6,508	7,524	5,821	6,408	4,200	4,200	4,700	4,200	4,200
	Grand Total:	2,903,029	3,159,655	187,576	269,352	365,555	288,846	196,837	261,814	272,324	263,544	276,690	263,727	269,990	243,399

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Finance

		2018-2019	ACTUAL						FORECAST						
		Council Approved Budget	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Permanent	408,406	347,841	34,060	34,178	35,390	20,846	27,683	27,683	28,000	28,000	28,000	28,000	28,000	28,000
	NI ER-Fixed Term Contract	-	4,388	-	-	-	-	478	559	559	559	559	559	559	559
	NI ER-Permanent	49,009	37,423	3,731	3,764	3,948	2,005	2,993	2,981	3,000	3,000	3,000	3,000	3,000	3,000
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Permanent	3,000	1,925	-	120	191	-	321	44	250	250	-	250	250	250
	Pension ER-Fixed Term Contract	-	1,497	-	-	-	-	167	190	190	190	190	190	190	190
	Pension ER-Permanent	24,504	24,106	2,490	2,257	1,967	1,647	1,934	1,812	2,000	2,000	2,000	2,000	2,000	2,000
	Basic Pay-Fixed Term Contract	-	37,415	-	-	-	-	4,165	4,750	4,750	4,750	4,750	4,750	4,750	4,750
	Temporary Staff	10,000	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000
	PayrollSubtotal	494,919	464,595	40,281	40,319	41,495	24,499	37,740	38,019	38,749	38,749	38,499	38,749	43,749	43,749
Travel & Subsistence	EMT Travel & Subsistence	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fares	450	508	-	-	8	-	-	-	-	500	-	-	-	-
	Accommodation	400	-	-	-	-	-	-	-	-	-	-	-	-	-
	Subsistence	850	520	-	-	-	-	-	-	-	100	300	-	-	120
	TravelSubsistenceSubtotal	1,700	1,028	-	-	8	-	-	-	-	600	300	-	-	120
Office Services	Couriers	600	598	31	42	53	42	97	32	50	50	50	50	50	50
	Mobile Phone & Blackberry	1,500	1,015	91	84	84	84	-	169	84	84	84	84	84	84
	Postage	6,600	4,885	-	250	-	-	424	410	600	600	800	600	600	600
	Printing & Stationery	7,200	13,645	241	4,069	4,531	1,041	395	1,051	1,000	1,500	1,000	1,000	1,000	1,000
	Room Hire	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	OfficeServicesSubtotal	15,900	20,143	363	4,445	4,668	914	917	440	1,734	1,734	2,434	1,734	1,734	1,734
Professional Fees	External Audit Fees	30,720	29,980	2,417	2,417	2,417	2,417	2,417	2,417	2,580	2,580	2,580	2,580	2,580	2,580
	Internal Audit	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Legal Advice	-	-	764	-	-	764	-	-	-	-	-	-	-	-
	Other Professional Fees	14,100	4,390	4,654	4,500	-	-	-	-	3,456	-	-	2,000	-	6,000
	Pension Administration	2,400	-	-	-	-	-	-	-	-	-	-	-	-	-
	Taxation Advice	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	ProfessionalFeesSubtotal	47,220	34,370	3,001	6,917	2,417	3,181	2,417	2,417	876	2,580	2,580	4,580	2,580	8,580
Small Projects	Small Project Costs	-	35,804	-	-	-	-	-	-	3,764	17,393	3,394	3,649	3,802	3,802
	SmallProjectsSubtotal	-	35,804	-	-	-	-	-	-	3,764	17,393	3,394	3,649	3,802	3,802
Specific Department costs	Bank Charges	83,000	63,361	11,542	5,384	1,421	3,470	4,008	2,588	8,298	4,442	4,442	4,442	4,442	8,883
	General Insurance	70,000	70,622	67,684	481	481	481	816	481	-	-	-	-	-	200
	Subscriptions	1,150	6,031	-	-	92	-	-	1,226	537	1,050	1,050	1,050	1,050	1,050
	Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Procurement - legal advice	6,000	38,585	-	7,200	28	24,827	3,682	97	1,500	-	-	-	-	1,500
	SpecificDepartmentCostsSubtotal	160,150	178,598	79,226	13,064	1,965	28,777	8,506	4,198	9,261	5,492	5,492	5,492	5,492	11,633
	Grand Total:	719,889	734,539	116,869	64,745	50,554	55,543	49,580	44,194	52,632	66,548	52,698	54,203	57,357	69,618

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Fitness to Practice

		2018-2019	ACTUAL						FORECAST					
Council Approved Budget		6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Fixed Term Contract	210,779	454,449	42,871	49,081	48,305	45,415	33,843	33,773	33,527	33,527	33,527	33,527	33,527
	Basic Pay-Permanent	3,549,799	3,408,738	255,474	272,090	202,483	263,538	257,378	298,042	309,955	309,955	309,955	309,955	309,955
	NI ER-Fixed Term Contract	25,293	43,023	4,762	5,263	4,916	4,660	3,919	3,674	2,638	2,638	2,638	2,638	2,638
	NI ER-Permanent	427,162	387,091	29,457	30,231	20,292	27,719	27,695	33,830	36,311	36,311	36,311	36,311	36,311
	Overtime-Fixed Term Contract	-	10,952	2,881	2,396	-	58	3,581	2,037	-	-	-	-	-
	Overtime-Permanent	-	117,123	2,881	10,558	-	705	8,487	14,322	14,322	14,322	14,322	14,322	14,322
	Pension ER-Fixed Term Contract	12,647	14,949	1,626	1,735	1,723	1,343	1,128	1,272	1,020	1,020	1,020	1,020	1,020
	Pension ER-Permanent	216,081	195,649	15,631	14,381	13,034	13,406	15,607	16,664	17,821	17,821	17,821	17,821	17,821
	Temporary Staff	283,000	559,653	76,189	95,609	47,325	46,644	52,538	53,607	35,340	33,340	31,340	29,840	28,940
	PayrollSubtotal	4,724,761	5,191,627	426,011	481,343	338,079	403,488	404,175	457,223	450,935	448,935	446,935	445,435	444,535
Travel & Subsistence	Travel	60,401	42,736	3,197	1,510	4,208	3,009	1,221	1,750	4,974	4,935	4,329	4,493	4,554
	Accommodation	-	-	-	176	-	1,097	125	156	-	-	-	-	-
	Subsistence	-	4,560	214	461	365	-	83	252	-	3,000	-	-	-
	EMT Travel & Subsistence	400	333	-	-	-	-	-	-	200	-	-	-	-
	TravelSubsistenceSubtotal	60,801	48,932	3,411	2,147	4,573	4,424	1,178	2,158	5,174	4,935	7,329	4,493	4,554
Office Services	Catering	-	48,197	2,454	3,637	1,942	5,879	3,717	567	5,000	5,000	5,000	5,000	5,000
	Mobile Phone & Blackberry	9,600	9,144	601	433	1,002	572	-	1,736	800	800	800	800	800
	Postage	2,400	1,200	-	-	-	-	-	-	200	200	200	200	200
	Printing & Stationery	236,674	210,481	11,505	6,305	3,459	18,124	19,647	11,253	40,869	19,687	19,678	20,457	19,141
	Room Hire	267,776	243,824	308	10,394	23,526	27,715	5,476	23,178	26,917	27,074	23,272	25,126	25,669
	Video Conferencing	42,000	25,640	1,200	4,155	3,707	1,253	-	1,175	3,000	3,000	2,750	2,500	2,500
	Courier	13,800	11,845	53	809	1,476	1,375	759	874	1,150	1,050	1,100	1,050	1,050
	OfficeServicesSubtotal	572,250	550,332	15,506	25,733	35,112	54,917	29,599	36,433	77,936	56,811	52,800	55,383	54,410
Communications	Annual Reports	4,000	4,560	-	-	-	-	-	-	4,560	-	-	-	-
	Brochures	-	-	-	-	-	-	-	-	-	-	-	-	-
	CommunicationsSubtotal	4,000	4,560	-	-	-	-	-	-	4,560	-	-	-	-
Partners	Panel Fees - Panel Members	791,315	924,546	67,842	83,329	79,014	77,563	75,402	70,972	87,343	85,389	74,531	74,084	74,168
	Panel Fees - Legal Assessor	1,153,200	1,330,415	98,525	110,666	123,826	110,711	101,379	98,216	128,240	126,983	107,491	106,847	108,346
	Panel Fees - Panel Chair	664,740	765,124	54,901	61,349	71,130	62,690	59,402	58,583	73,723	72,073	62,909	62,534	63,228
	Witness Costs	152,853	152,401	9,811	7,386	13,104	20,204	12,746	11,889	14,406	14,255	11,771	12,079	12,436
	Partners travel	453,431	460,689	53,390	31,876	43,641	41,823	42,700	32,420	38,153	37,046	34,143	35,340	34,708
	Partners Accommodation	598,327	629,728	41,833	35,041	77,453	73,243	59,776	55,522	54,313	48,077	49,569	49,559	50,028
	Partners Subsistence	51,978	45,067	1,583	4,237	4,931	4,960	3,932	4,683	4,170	4,041	3,846	3,988	3,881
	PartnersSubtotal	3,865,844	4,318,431	324,720	333,883	414,539	392,393	358,860	316,372	401,557	394,100	342,768	344,441	346,540
Professional Fees	FTP Preparation and Presentation	4,656,092	4,972,905	390,006	407,010	396,687	401,461	395,951	396,048	429,220	429,220	441,720	429,220	427,141
	Transcription Writer	515,448	481,315	24,043	13,667	72,801	36,019	26,325	26,919	66,384	41,090	37,325	38,554	38,831
	Public Law	782,000	697,952	18,963	80,107	8,943	105,779	66,722	39,364	63,500	88,500	63,500	73,500	63,500
	Other Legal Costs	30,000	130,150	3,928	-	221	1,000	-	125,000	-	-	-	-	-
	ProfessionalFeesSubtotal	5,983,540	6,022,023	391,157	500,784	478,210	542,259	488,998	337,331	559,104	558,810	542,545	541,274	531,551
Small Projects	Small Project Costs	6,000	10,104	-	84	732	204	-	84	2,000	500	1,500	3,000	2,000
	SmallProjectsSubtotal	6,000	10,104	-	84	732	204	-	84	2,000	500	1,500	3,000	2,000
Specific Department costs	Training	-	-	424	3,434	864	329	3,324	-	-	-	-	-	-
	SpecificDepartmentCostsSubtotal	-	-	424	3,434	864	329	3,324	-	-	-	-	-	-
	Grand Total:	15,217,197	16,146,008	1,161,230	1,347,408	1,270,382	1,398,015	1,279,486	1,149,600	1,501,266	1,464,091	1,393,877	1,394,026	1,383,590

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Human Resources

		2018-2019	ACTUAL							FORECAST					
		2018-2019	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Council Approved Budget															
Payroll	Basic Pay-Fixed Term Contract	60,000	92,614	10,867	6,431	8,574	8,958	8,792	8,792	6,700	6,700	6,700	6,700	6,700	6,700
	Basic Pay-Permanent	360,577	413,103	27,140	31,361	38,206	32,455	32,455	33,686	36,300	36,300	36,300	36,300	36,300	36,300
	NI ER-Fixed Term Contract	7,080	9,939	1,112	694	893	895	923	923	750	750	750	750	750	750
	NI ER-Permanent	43,269	48,276	3,146	3,544	4,286	3,643	3,592	3,665	4,400	4,400	4,400	4,400	4,400	4,400
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Permanent	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Payroll Contingency	25,000	37,124	-	-	-	14,928	22,196	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	3,480	4,459	503	188	343	321	352	352	400	400	400	400	400	400
	Employee Settlement Agreements	-	157,080	-	10,530	2,745	750	169,605	-	-	-	-	-	-	-
	Pension ER-Permanent	22,972	29,295	1,921	2,049	2,588	2,024	2,330	2,184	2,700	2,700	2,700	2,700	2,700	2,700
	Staff Recruitment	228,000	224,184	328	12,887	2,624	9,450	29,129	4,766	20,000	30,000	20,000	25,000	30,000	40,000
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	PayrollSubtotal	750,378	701,914	45,018	67,684	60,258	71,924	69,837	54,367	71,250	81,250	71,250	76,250	81,250	91,250
	Travel & Subsistence	Accommodation	-	-	-	-	-	-	-	-	-	-	-	-	-
Fares		100	100	-	-	-	-	-	-	-	-	100	-	-	
Subsistence		400	-	-	-	-	-	-	-	-	-	-	-	-	
EMT Travel & Subsistence		500	-	-	-	-	-	-	-	-	-	-	-	-	
TravelSubsistenceSubtotal	1,000	100	-	-	-	-	-	-	-	-	100	-	-	-	
Office Services	Couriers	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Mobile Phone & Blackberry	1,200	714	48	48	48	60	-	120	60	70	60	70	60	
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Printing & Stationery	960	-	-	-	-	-	-	-	-	-	-	-	-	
	Room Hire	6,750	329	-	329	-	-	-	-	-	-	-	-	-	
OfficeServicesSubtotal	8,910	1,043	48	377	48	60	-	120	60	70	60	70	60	70	
Professional Fees	Employee Assistance Programme	13,000	13,259	-	-	-	-	4,357	1,403	4,500	-	-	-	-	
	Legal Expenses	30,000	29,796	1,194	3,216	5,862	1,250	6,826	1,164	2,500	2,500	1,500	3,000	2,500	
	Other Professional Fees	65,000	63,942	40	3,335	3,369	16,677	4,824	576	6,000	10,000	10,000	5,000	5,000	
	Reward Data	60,000	30,540	-	-	-	-	-	540	-	-	15,000	15,000	-	
	Pension Administration	25,000	26,400	-	-	3,800	3,800	3,800	7,600	-	5,000	5,000	5,000	5,000	
	ProfessionalFeesSubtotal	193,000	163,938	1,234	6,551	13,032	21,727	2,559	7,803	13,000	17,500	26,500	28,000	8,000	20,500
Specific Department costs	Organisational Training	369,470	315,677	4,137	6,111	4,006	19,304	10,332	4,800	30,000	40,000	40,000	55,000	55,000	
	Subscriptions	1,800	1,169	-	-	159	210	-	-	-	-	300	-	500	
	Training	-	32,093	-	425	-	-	30,978	690	-	-	-	-	-	
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	
	SpecificDepartmentCostsSubtotal	371,270	348,939	4,137	6,536	3,847	19,514	41,310	5,490	30,000	40,000	40,300	55,000	55,000	
Grand Total:	1,324,558	1,215,934	47,969	81,149	69,491	113,225	25,969	67,780	114,310	138,820	138,210	159,320	144,310	167,320	

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name HR Partners

		2018-2019	ACTUAL							FORECAST					
		2018-2019	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Fixed Term Contract	25,340	15,300	1,275	1,275	1,275	1,275	1,275	1,275	1,275	1,275	1,275	1,275	1,275	1,275
	Basic Pay-Permanent	107,730	117,992	9,833	9,833	9,833	9,833	9,833	9,833	9,833	9,833	9,833	9,833	9,833	9,833
	NI ER-Fixed Term Contract	3,041	949	79	79	79	79	79	79	79	79	79	79	79	79
	NI ER-Permanent	12,928	11,579	965	965	965	965	965	965	965	965	965	965	965	965
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Permanent	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	1,520	612	51	51	51	51	51	51	51	51	51	51	51	51
	Pension ER-Permanent	6,464	6,370	534	467	595	467	581	532	532	532	532	532	532	532
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	PayrollSubtotal	157,022	152,801	12,737	12,669	12,797	12,669	12,784	12,735	12,735	12,735	12,735	12,735	12,735	12,735
	Travel & Subsistence	Accommodation	180	-	-	-	125	-	125	-	-	-	-	-	-
Fares		240	75	-	-	139	-	124	-	10	10	10	10	10	
Subsistence		60	-	-	-	-	-	-	-	-	-	-	-	-	
TravelSubsistenceSubtotal	480	75	-	-	264	-	249	-	10	10	10	10	10		
Office Services	Mobile Phone & Blackberry	288	288	24	24	24	24	-	48	24	24	24	24	24	
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Printing & Stationery	4,800	517	-	18	207	292	-	-	-	-	-	-	-	
	Room Hire	6,400	659	-	-	-	-	659	-	-	-	-	-	-	
OfficeServicesSubtotal	11,488	1,464	24	42	231	316	659	48	24	24	24	24	24		
Partners	Partners Recruitment & Interviews	48,605	39,737	2,587	7,524	2,889	3,364	2,180	723	4,662	-	7,539	3,885	4,385	
	Partners Training	167,279	95,956	2,942	21,153	129	6,362	1,469	7,629	25,588	5,815	5,007	9,027	5,007	
	Partners Travel	38,700	29,271	2,661	2,344	3,699	3,291	2,185	2,341	4,950	2,550	1,500	1,125	1,500	
	Partners Accommodation	27,600	17,338	759	490	5,740	2,200	2,762	560	4,400	1,700	1,000	1,500	1,000	
	Partners Subsistence	3,120	2,997	49	84	71	259	198	191	1,100	170	100	600	100	
	PartnersSubtotal	285,304	185,299	8,998	31,596	12,269	15,477	331	11,443	40,700	10,235	7,607	19,791	11,492	
Professional Fees	Legal Advice	12,000	3,874	-	-	-	-	-	874	500	500	500	500	500	
	ProfessionalFeesSubtotal	12,000	3,874	-	-	-	-	-	874	500	500	500	500		
Specific Department costs	Training	-	-	10,608	10,608	-	-	-	-	-	-	-	-	-	
	SpecificDepartmentCostsSubtotal	-	-	10,608	10,608	-	-	-	-	-	-	-	-		
Grand Total:		466,294	343,513	32,367	33,700	25,561	28,462	13,525	25,100	53,969	23,504	20,876	33,060	24,761	

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name IT Department

		2018-2019	ACTUAL										FORECAST		
		2018-2019	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Council Approved Budget															
Payroll	Basic Pay-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Permanent	663,363	582,169	59,345	57,898	38,006	42,201	41,911	39,687	41,000	41,000	55,280	55,280	55,280	55,280
	NI ER-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Permanent	79,604	70,102	7,579	6,917	4,517	5,536	4,807	4,711	4,750	4,750	6,634	6,634	6,634	6,634
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Permanent	33,168	20,433	-	1,732	1,863	5,095	213	1,030	1,750	1,750	1,750	1,750	1,750	1,750
	Pension ER-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Permanent	39,802	37,510	4,104	3,799	2,743	2,699	2,927	2,657	2,657	2,657	3,317	3,317	3,317	3,317
	Temporary Staff	-	78,029	-	-	-	-	22,260	15,769	10,000	10,000	10,000	10,000	-	-
	PayrollSubtotal	815,936	788,242	71,027	70,346	47,129	55,532	72,118	63,853	60,157	60,157	76,981	76,981	66,981	66,981
Travel & Subsistence	Accommodation	1,560	375	-	-	-	-	-	-	125	-	-	125	-	125
	Fares	750	39	-	39	-	-	-	-	-	-	-	-	-	-
	Subsistence	700	234	-	-	34	-	-	-	-	-	-	-	-	200
	EMT Travel & Subsistence	700	240	-	-	-	-	-	-	70	-	-	70	-	100
	TravelSubsistenceSubtotal	3,710	888	-	39	34	-	-	-	195	-	-	195	-	425
Computer Costs	General software support & maintenance	672,060	682,864	52,249	44,718	39,465	54,040	54,694	50,654	64,507	64,507	64,507	64,507	64,507	64,507
	Hardware <£5000	23,380	21,751	5,082	1,134	483	712	3,612	4,151	-	-	3,000	-	5,000	-
	Hardware maintenance	135,127	96,628	7,560	5,389	7,995	4,694	4,694	8,172	9,687	9,687	9,687	9,687	9,687	9,687
	IT Consummerables	2,379	500	-	-	-	-	-	-	-	-	-	500	-	-
	IT Hardware Disposals	500	500	-	-	-	-	-	-	-	-	-	-	-	500
	Managed Web/Internet Services	286,538	260,769	18,938	20,753	21,337	17,284	23,468	21,662	22,888	22,888	22,888	22,888	22,888	22,888
	NetRegulate software support and maintenance	193,517	194,681	15,563	15,563	15,742	17,304	15,588	15,052	16,645	16,645	16,645	16,645	16,645	16,645
	Offsite tape data archive	2,400	3,854	197	167	166	168	986	670	250	250	250	250	250	250
	Software Licences	-	651	-	-	2,064	1,450	3,514	651	-	-	-	-	-	-
	Specialist External Support IT	26,500	23,461	3,294	-	1,073	1,334	2,760	-	-	-	5,000	5,000	-	5,000
	ComputerCostsSubtotal	1,342,401	1,285,659	102,884	87,725	88,324	95,563	102,288	101,011	113,977	113,977	121,977	119,477	118,977	119,477
Office Services	Mobile Phone & Blackberry	2,400	2,277	187	167	206	182	-	335	200	200	200	200	200	200
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Printing & Stationery	26,000	23,752	874	-	-	-	64	20	2,167	2,167	2,167	2,167	2,167	12,000
	Telephone	35,000	29,323	-	2,905	2,689	2,394	2,717	2,618	4,000	4,000	2,000	2,000	2,000	2,000
	OfficeServicesSubtotal	63,400	55,351	1,061	3,072	2,895	2,576	2,781	2,933	6,367	6,367	4,367	4,367	4,367	14,200
Professional Fees	Legal Advice	1,000	1,000	-	-	-	-	-	-	-	-	-	-	-	1,000
	ProfessionalFeesSubtotal	1,000	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Small Projects	Small Project Costs	186,202	168,178	600	7,487	14,893	24,743	3,782	13,857	17,136	17,136	17,136	17,136	17,136	17,136
	SmallProjectsSubtotal	186,202	168,178	600	7,487	14,893	24,743	3,782	13,857	17,136	17,136	17,136	17,136	17,136	17,136
Specific Department co	Training	-	-	136	6,256	901	11	7,304	-	-	-	-	-	-	-
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	SpecificDepartmentCostsSubtotal	-	-	136	6,256	901	11	7,304	-	-	-	-	-	-	-
	Grand Total:	2,412,649	2,299,318	175,708	174,925	154,176	178,425	173,665	181,655	197,832	197,832	220,461	218,156	207,461	219,219

Expenditure Reforecast By Month
 Account by Category All Categories
 Department Name Project Managers

2018-2019		ACTUAL							FORECAST						
Council Approved Budget		6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	
Payroll	Basic Pay-Permanent	324,863	226,451	30,971	26,354	-	7,360	10,375	18,243	20,255	16,755	16,755	22,588	23,838	23,838
	NI ER-Permanent	38,984	26,894	3,655	3,115	-	834	1,220	2,097	2,329	2,011	2,011	2,711	2,861	2,861
	Pension ER-Permanent	19,492	14,249	2,737	2,303	-	1,444	683	1,059	1,255	1,005	1,005	1,355	1,430	1,430
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	146,000	71,416	-	-	-	-	-	4,582	8,083	8,083	12,667	12,667	12,667	12,667
	NI ER-Fixed Term Contract	17,520	8,556	-	-	-	-	-	536	970	970	1,520	1,520	1,520	1,520
	Pension ER-Fixed Term Contract	8,760	4,193	-	-	-	-	-	183	485	485	760	760	760	760
	PayrollSubtotal	555,618	351,758	37,363	31,773	-	9,639	12,278	21,399	29,140	29,309	29,309	41,601	43,076	43,076
Travel & Subsistence	Accommodation	1,600	1,600	-	-	-	-	-	-	-	-	-	500	600	500
	Conferences & Lecturing	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fares	3,240	1,500	-	-	38	38	-	-	-	-	-	500	500	500
	Subsistence	-	-	-	56	-	56	-	-	-	-	-	-	-	-
	EMT Travel & Subsistence	5,000	5,000	-	-	-	-	-	-	-	-	-	-	2,500	2,500
	TravelSubsistenceSubtotal	9,840	8,100	-	56	38	94	-	-	-	-	-	1,000	3,600	3,500
Office Services	Mobile Phone & Blackberry	1,200	732	85	84	93	214	-	84	100	100	100	100	100	100
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Printing & Stationery	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Room Hire	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	OfficeServicesSubtotal	1,200	732	85	84	93	214	-	84	100	100	100	100	100	100
Professional Fees	Information Security	-	-	896	896	1,792	-	-	-	-	-	-	-	-	-
	ISO 9001 Certification	-	-	-	3,080	3,080	-	-	-	-	-	-	-	-	-
	Legal Advice	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	ISO 27001 Certification	-	-	2,654	1,514	4,169	-	-	-	-	-	-	-	-	-
	ISO 10002 Certification	-	-	828	-	828	-	-	-	-	-	-	-	-	-
	ProfessionalFeesSubtotal	-	-	4,378	5,491	9,869	-	-	-	-	-	-	-	-	-
Small Projects	Small Project Costs	-	-	7,377	-	7,377	-	-	-	-	-	-	-	-	-
	SmallProjectsSubtotal	-	-	7,377	-	7,377	-	-	-	-	-	-	-	-	-
Specific Department costs	Archive Storage	-	1,266	1,266	-	2,532	-	-	-	-	-	-	-	-	-
	Disaster Contingency Plan	-	-	1,546	1,767	1,542	4,854	-	-	-	-	-	-	-	-
	Subscriptions	-	-	611	-	611	-	-	-	-	-	-	-	-	-
	Training	-	-	-	-	3,690	-	3,690	-	-	-	-	-	-	-
	SpecificDepartmentCostsSubtotal	-	-	3,423	3,033	2,089	4,854	3,690	-	-	-	-	-	-	-
	Grand Total:	566,658	360,590	37,872	40,436	-	9,911	7,116	17,709	29,223	29,409	29,409	41,701	44,176	46,776

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Policy

	2018-2019 Council Approved Budget	2018-2019 ACTUAL							FORECAST					
		6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll														
Basic Pay-Fixed Term Contract	-	27,112	5,466	2,706	2,706	2,706	-	-	-	2,706	2,706	2,706	2,706	2,706
Basic Pay-Permanent	199,607	117,795	8,080	10,839	5,142	8,010	10,716	10,716	10,716	10,716	10,716	10,716	10,716	10,716
NI ER-Fixed Term Contract	-	2,773	560	277	277	277	-	-	-	277	277	277	277	277
NI ER-Permanent	23,953	13,156	921	1,205	613	912	1,188	1,188	1,188	1,188	1,188	1,188	1,188	1,188
Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Overtime-Permanent	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pension ER-Fixed Term Contract	-	1,370	219	108	108	108	-	-	-	165	165	165	165	165
Pension ER-Permanent	11,976	5,693	777	820	84	320	515	478	478	478	478	478	478	478
Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PayrollSubtotal	235,537	167,899	16,023	15,955	8,761	12,332	12,418	12,382	12,382	15,529	15,529	15,529	15,529	15,529
Council Committee Costs														
Council & Committee Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Council & Committee Cost Subtotal	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence														
Accommodation	1,500	1,338	528	-	59	-	-	-	125	125	125	125	125	125
Conferences & Lecturing	1,500	1,250	-	-	-	-	-	-	500	150	150	150	150	150
Fares	1,920	7,855	262	-	13	333	133	154	160	160	160	6,160	160	160
Subsistence	600	743	-	344	99	-	-	-	50	50	50	50	50	50
EMT Travel & Subsistence	5,200	400	-	-	-	-	-	-	400	-	-	-	-	-
TravelSubsistenceSubtotal	10,720	11,586	790	344	172	333	133	154	1,235	485	485	6,485	485	485
Office Services														
Mobile Phone & Blackberry	696	276	24	24	24	24	-	36	24	24	24	24	24	24
Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Printing & Stationery	10,600	5,517	-	-	-	-	-	217	883	883	883	883	883	883
Room Hire	500	500	-	-	-	-	-	-	500	-	-	-	-	-
OfficeServicesSubtotal	11,796	6,292	24	24	24	24	-	252	907	1,407	907	907	907	907
Communications														
Research	100,000	130,700	900	-	13,920	6,960	6,960	6,960	-	-	35,000	30,000	-	30,000
Standards of Proficiency	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CommunicationsSubtotal	100,000	130,700	900	-	13,920	6,960	6,960	6,960	-	-	35,000	30,000	-	30,000
Professional Fees														
Legal Advice	9,000	13,234	1,323	1,323	2,700	1,534	-	-	1,500	1,500	1,500	1,500	1,500	1,500
ProfessionalFeesSubtotal	9,000	13,234	1,323	1,323	2,700	1,534	-	-	1,500	1,500	1,500	1,500	1,500	1,500
Specific Department costs														
Subscriptions	900	-	-	-	-	-	-	-	-	-	-	-	-	-
Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SpecificDepartmentCostsSubtotal	900	-	-	-	-	-	-	-	-	-	-	-	-	-
Grand Total:	367,953	329,710	16,413	17,646	25,577	21,183	19,511	19,748	16,024	18,922	53,422	54,422	18,422	48,422

Expenditure Reforecast By Month

All Categories
Major Projects

2018-2019	2018-2019							ACTUAL						FORECAST				
	Council Approved Budget	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH				
Opex																		
MP85 Registrations Transformation and Improvement project	348,000	25,225	524	-	1,141	-	608	-	-	8,000	8,000	8,000	-	-				
MP89 186 Kennington Park Road renovation	420,000	659,271	107,337	259,149	286,040	6,745	-	-	-	-	-	-	-	-				
MP90 HCPC website review and build project	104,151	74,252	48,364	32,954	8,042	8,042	10,137	8,242	9,487	8,042	2,848	4,000	-	-				
MP94 FTP CMS Review	181,500	90,750	-	-	-	-	-	-	-	-	30,250	30,250	-	30,250				
MP95 FTP Improvement Plan	195,000	188,440	-	3,381	-	43,700	60,171	8,096	26,400	26,400	26,400	-	-	10,084				
MP96 CPD Online Service Migration	108,155	105,877	10,115	15,935	14,771	20,009	20,211	5,459	6,459	7,459	5,459	-	-	-				
MP97 Education System Change 2017-18	2,520	750	-	-	-	-	-	-	-	-	-	-	-	750				
MP98 Net Reg Refresh	20,306	39,778	-	-	5,774	-	-	518	2,209	4,000	6,000	6,000	4,650	10,627				
MP99 Fees Review	2,500	2,500	-	-	-	-	-	-	-	-	-	-	-	2,500				
MP100 Sage and WAP Replacement	76,550	25,517	-	-	-	-	-	-	-	-	-	-	12,758	12,758				
MP101 HR System Upgrade	1,000	12,240	-	-	-	-	-	-	-	12,240	-	-	-	-				
	1,459,682	1,224,599	165,292	245,511	315,769	78,496	91,127	6,124	44,555	66,141	48,707	48,250	47,658	66,969				
Social Worker Transfer Grant																		
MP92 Regulation of Social workers	-	1,015,093	-	-	7,584	27,689	224,988	27,987	48,536	80,426	126,411	159,834	152,514	159,124				
Opex Total	1,459,682	2,239,692	165,292	245,511	323,353	106,184	316,116	34,111	93,091	146,567	175,118	208,084	200,172	226,093				
Grant income	-	1,015,093							236,465		180,745			597,883				
Opex Total excluding grant income	1,459,682	1,224,599	165,292	245,511	323,353	106,184	316,116	34,111	143,374	146,567	5,627	208,084	200,172	371,790				
Capex																		
MP85 Registrations Transformation and Improvement project	882,000	163,544	2,069	-	1,613	-	-	-	-	54,666	54,666	54,668	-	-				
MP89 186 Kennington Park Road renovation	630,000	622,592	242,109	442,983	148,880	23,659	10,800	-	51,921	-	-	-	-	-				
MP90 HCPC website review and build project	347,583	276,557	-	64,160	99,896	-	19,303	33,158	21,748	8,464	29,827	-	-	-				
MP94 FTP CMS Review	275,400	137,700	-	-	-	-	-	-	-	-	-	45,900	45,900	45,900				
MP96 CPD Online Service Migration	210,654	176,782	846	-	106,080	10,200	-	-	41,348	20,000	-	-	-	-				
MP97 Education System Change 2017-18	169,084	133,498	-	-	-	-	-	-	-	-	11,700	13,320	2,220	106,258				
MP98 Net Reg Refresh	48,119	14,410	-	-	14,410	-	-	-	-	-	-	-	-	-				
MP99 Fees Review	5,750	5,750	-	-	-	-	-	-	-	-	-	-	-	5,750				
MP100 Sage & WAP replacement	138,000	46,000	-	-	-	-	-	-	-	-	-	-	23,000	23,000				
MP101 HR System Upgrade	22,850	55,860	-	-	-	-	-	-	-	-	14,400	13,820	13,820	13,820				
	2,729,440	1,632,693	239,194	507,143	73,119	33,859	30,103	33,158	115,017	83,130	110,593	127,708	84,940	194,728				
Capex Total	2,729,440	1,632,693	239,194	507,143	73,119	33,859	30,103	33,158	115,017	83,130	110,593	127,708	84,940	194,728				
Grand Total:	4,189,122	3,872,385	404,486	752,654	388,888	112,355	121,230	39,282	159,572	149,271	159,300	175,958	132,598	261,697				

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Registration

		2018-2019	ACTUAL							FORECAST					
		Council Approved Budget	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Fixed Term Contract	27,858	559,436	31,580	38,673	39,527	40,320	45,893	43,444	45,000	51,000	53,000	55,000	57,000	59,000
	Basic Pay-Permanent	1,636,878	1,081,549	94,686	102,202	89,564	94,807	93,946	90,344	91,000	89,000	87,000	85,000	83,000	81,000
	NI ER-Fixed Term Contract	3,343	57,127	3,012	3,434	3,601	3,808	4,171	4,302	4,500	5,000	5,500	6,000	6,600	7,200
	NI ER-Permanent	196,425	103,583	9,657	10,703	9,007	9,728	9,671	9,416	9,500	8,600	7,800	7,100	6,500	5,900
	Overtime-Fixed Term Contract	-	16,753	1,259	835	818	1,317	1,187	2,336	2,000	2,000	2,000	1,000	1,000	1,000
	Overtime-Permanent	88,700	66,633	1,258	3,163	2,840	2,332	2,473	3,583	12,500	26,000	5,000	5,000	2,500	2,500
	Pension ER-Fixed Term Contract	1,671	22,489	1,378	1,590	1,621	1,274	1,685	1,691	1,700	1,900	2,100	2,300	2,500	2,750
	Pension ER-Permanent	98,213	86,965	7,767	7,210	8,138	6,748	8,250	7,452	7,400	7,200	7,000	6,800	6,600	6,400
	Temporary Staff	-	71,321	10,995	11,715	4,411	7,229	5,879	10,091	9,000	-	3,000	3,000	3,000	3,000
		PayrollSubtotal	2,053,088	2,065,854	159,075	179,525	159,527	167,563	173,155	172,659	182,600	190,700	172,400	171,200	168,700
Travel & Subsistence	Accommodation	2,770	2,790	-	767	-	113	140	-	150	340	200	340	300	440
	Conferences & Lecturing	5,000	3,000	-	-	-	-	-	-	1,000	-	1,000	-	1,000	
	Fares	2,655	2,307	421	41	-	109	30	81	100	300	400	225	300	
	Subsistence	2,175	1,964	9	5	-	-	-	50	50	75	1,575	75	50	
		TravelSubsistenceSubtotal	12,600	10,060	430	813	-	222	170	131	300	1,715	2,175	1,640	650
Office Services	Mobile Phone & Blackberry	4,560	3,433	288	278	291	264	-	512	300	300	300	300	300	
	Postage	-	77	-	13	-	32	25	8	-	-	-	-	-	
	Printing & Stationery	437,613	438,024	42,483	28,022	4,813	26,748	14,063	79,649	125,000	34,306	22,896	13,835	13,836	32,373
	Room Hire	5,300	1,100	-	-	-	-	-	-	-	-	550	-	550	
	Catering	-	370	-	-	44	39	-	47	40	40	40	40	40	
		OfficeServicesSubtotal	447,473	443,004	42,772	28,313	5,148	27,082	14,088	80,216	125,340	34,646	23,786	14,175	14,726
Partners	CPD Assessments	165,229	164,611	20,487	22,068	11,005	8,028	9,897	2,680	16,185	44,743	18,011	9,505	1,000	1,003
	Grandparenting Assessments	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	International Assessors Fees	506,412	584,640	42,768	45,441	45,585	84,402	43,092	31,752	48,600	48,600	48,600	48,600	48,600	48,600
	Test of Competence	20,220	17,471	404	1,810	905	1,313	303	2,626	1,685	1,685	1,685	1,685	1,685	
	Partners Travel	30,240	33,188	4,237	3,186	3,615	2,325	586	2,439	1,680	5,040	3,360	3,360	1,680	1,680
	Partners Accommodation	16,632	15,107	968	1,006	1,573	1,337	816	167	924	2,772	1,848	1,848	924	924
	Partners Subsistence	3,528	2,431	191	63	26	350	142	81	196	588	392	392	196	196
	Registration Appeals - Legal Assessor	9,396	7,833	627	627	627	627	627	627	783	783	783	783	783	783
	Registration Appeals - Panel Chair	5,112	4,430	334	-	-	-	-	-	794	794	794	794	794	794
	Registration Appeals - Panel Members	9,024	7,138	505	505	505	505	606	-	752	752	752	752	752	752
Registration Appeals - T&S	9,162	6,209	31	106	80	1,078	1,171	643	517	517	517	517	517	517	
	PartnersSubtotal	774,955	843,058	69,502	74,811	63,921	99,964	57,240	40,388	72,116	106,274	76,742	68,236	56,931	56,934
Professional Fees	Other Professional Fees	28,056	27,939	2,182	2,538	2,385	2,338	2,500	1,967	-	-	7,014	-	-	7,014
	Public Law	15,000	14,990	2,793	4,433	1,176	264	2,301	2,109	2,500	-	2,500	-	2,500	
	Other legal costs	31,440	34,323	13,850	13,164	10,136	5,022	3,337	794	2,620	2,620	2,620	2,620	2,620	2,620
	Transcript Writer	2,400	2,128	-	210	108	-	-	610	200	200	200	200	200	200
		ProfessionalFeesSubtotal	76,896	79,379	14,461	20,346	13,805	7,624	8,138	5,480	5,320	2,820	12,334	2,820	5,320
Small Projects	Small Project Costs	37,992	26,480	-	-	-	1,152	-	-	-	-	6,332	6,332	6,332	6,332
		SmallProjectsSubtotal	37,992	26,480	-	-	-	1,152	-	-	-	6,332	6,332	6,332	6,332
Specific Department costs	Subscriptions	8,900	8,781	-	425	-	-	-	156	3,350	2,900	-	-	-	1,950
	Training	-	-	1,190	-	-	-	1,615	425	-	-	-	-	-	-
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	SpecificDepartmentCostsSubtotal	8,900	8,781	1,190	425	-	-	1,615	581	3,350	2,900	-	-	-	1,950
	Grand Total:	3,411,904	3,476,616	258,506	304,232	242,400	303,606	251,177	299,455	389,026	339,055	293,769	264,403	252,659	278,328

Expenditure Reforecast By Month

Account by Category All Categories

Department Name Quality Assurance

		2018-2019	ACTUAL						FORECAST						
		2018-2019													
		Council Approved Budget	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Permanent	388,163	446,080	-	-	100,513	16,722	37,254	32,616	43,163	43,163	43,163	43,163	43,163	43,163
	NI ER-Permanent	46,580	50,841	-	-	11,926	1,636	4,206	3,618	4,909	4,909	4,909	4,909	4,909	4,909
	Pension ER-Permanent	24,234	34,471	-	-	8,769	1,578	3,126	2,709	3,048	3,048	3,048	3,048	3,048	3,048
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	120,077	13,758	-	-	13,758	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	15,646	1,432	-	-	1,432	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	7,822	550	-	-	550	-	-	-	-	-	-	-	-	-
	PayrollSubtotal	602,522	547,132	-	-	136,948	19,935	44,586	38,942	51,120	51,120	51,120	51,120	51,120	51,120
Travel & Subsistence	Accommodation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Conferences & Lecturing	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fares	-	1,958	-	-	-	38	-	-	20	900	650	250	50	50
	Subsistence	-	726	-	-	-	56	-	-	20	150	375	75	25	25
	EMT Travel & Subsistence	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TravelSubsistenceSubtotal	-	2,684	-	-	-	94	-	-	40	1,050	1,025	325	75	75	
Office Services	Mobile Phone & Blackberry	1,320	2,598	-	-	-	322	-	120	1,355	70	70	70	70	520
	Printing & Stationery	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	OfficeServicesSubtotal	1,320	2,598	-	-	-	322	-	120	1,355	70	70	70	70	520
Professional Fees	Public Law	4,000	2,000	-	-	-	-	-	-	-	-	-	1,000	-	1,000
	ISO 9001 Certification	6,220	6,080	-	-	3,080	-	-	-	2,400	-	-	600	-	-
	Information Security	18,000	16,476	-	-	2,688	896	896	896	-	1,500	7,000	-	-	2,600
	ISO 27001 Certification	8,020	11,242	-	-	11,242	-	-	-	-	-	-	-	-	-
	ISO 10002 Certification	3,220	3,328	-	-	828	-	-	-	-	-	-	-	2,500	-
	Other Professional Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	ProfessionalFeesSubtotal	39,460	39,126	-	-	17,838	896	896	896	2,400	1,500	7,000	1,600	2,500	3,600
Small Projects	Small Project Costs	-	10,993	-	-	1,665	301	-	357	-	-	-	6,000	6,000	-
	SmallProjectsSubtotal	-	10,993	-	-	1,665	301	-	357	-	-	-	6,000	6,000	-
	Subscriptions	150	761	-	-	611	-	-	-	150	-	-	-	-	-
Specific Department costs	Archive Storage	17,600	16,593	-	-	2,532	2,599	1,297	1,266	1,400	1,500	1,500	1,500	1,500	1,500
	Disaster Contingency Plan	19,000	18,729	-	-	-	6,396	1,542	1,542	1,542	1,542	1,542	1,542	1,542	1,542
	SpecificDepartmentCostsSubtotal	36,750	36,083	-	-	3,143	8,994	2,838	2,808	3,092	3,042	3,042	3,042	3,042	3,042
Grand Total:	680,052	638,615	-	-	156,264	30,542	48,321	43,123	58,007	56,782	62,257	62,157	62,807	58,357	

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Governance

2018-2019		ACTUAL							FORECAST					
Council Approved Budget		6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Permanent	152,021	132,880	17,231	18,868	7,918	14,083	9,544	9,533	2,550	8,664	11,122	11,122	11,122
	NI ER-Permanent	18,242	15,983	1,932	2,119	899	1,563	1,026	1,025	1,040	1,040	1,335	1,335	1,335
	Pension ER-Permanent	9,121	8,233	1,144	1,130	578	506	602	564	520	520	667	667	667
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-
	PayrollSubtotal	179,385	157,096	20,306	22,118	9,395	16,153	11,172	11,122	4,110	10,223	13,124	13,124	13,124
Travel & Subsistence	Accommodation	1,500	329	19	-	-	160	-	-	-	-	-	-	150
	Conferences & Lecturing	1,000	250	-	-	-	-	-	-	-	-	-	-	250
	Fares	1,500	592	14	23	-	139	66	-	50	50	50	50	150
	Subsistence	1,596	100	-	-	-	-	-	-	-	-	100	-	-
	EMT Travel & Subsistence	1,600	-	-	-	-	-	-	-	-	-	-	-	-
	TravelSubsistenceSubtotal	7,196	1,270	33	23	-	299	66	-	50	50	150	-	50
Office Services	Mobile Phone & Blackberry	960	562	48	49	37	57	-	72	50	50	50	50	50
	Printing & Stationery	100	116	14	-	-	88	-	42	-	-	-	-	-
	OfficeServicesSubtotal	1,060	678	34	49	37	145	-	114	50	50	50	50	50
Professional Fees	Legal Advice	16,000	27,976	1,879	3,697	10	-	8,390	6,200	1,300	1,300	1,300	1,300	1,300
	Other Professional Fees	40	220	-	3,729	3,694	185	-	-	-	-	-	-	-
	ProfessionalFeesSubtotal	16,040	28,196	1,879	7,426	3,684	185	8,390	6,200	1,300	1,300	1,300	1,300	1,300
Small Projects	Small Project Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
	SmallProjectsSubtotal	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs	Training	-	5,100	-	-	1,188	90	1,278	-	300	300	-	500	3,000
	SpecificDepartmentCostsSubtotal	-	5,100	-	-	1,188	90	1,278	-	300	300	-	500	1,000
	Grand Total:	203,681	192,340	22,252	29,615	6,936	16,871	18,351	17,436	5,810	11,923	14,624	14,974	16,024