

Agenda Item 6

Enclosure 2

**Health and Care Professions Council
06 December 2018**

Matters arising

To note

From Claire Amor, Secretary to Council

Council, 6 December 2018

Matters arising

Executive summary and recommendations

Introduction

Below is the actions list as agreed at the public meetings of the Council held on 19 September and 5 July 2018.

	Action point (and location in minutes)	Action for	Comment
Wednesday 19 September 2018			
	Item 8.ii.18/152 Performance report		
1	The Council requested that KPI data be colour coded for emphasis on the areas where measures are not met. It was also agreed that timeframes over which a KPI is measured should differ according to what is more suitable for the KPI. (8.ii.3)	Executive	Complete. KPIs will be reviewed in new year.
2	The Council suggested that social worker employers be specifically targeted through renewal communications to ensure they audit their employees' registration status. (8.11.4)	ED of Regulation	Social worker employers have been contacted regarding outstanding renewals.
3	The Council requested an update on progress on these objectives as part of the December 2018 performance report. (8.ii.6)	Executive	Included in performance report.
	Item 13.18/157 Fitness to Practise case progression strategy		
4	The Council agreed to receive an update on the Case Progression Strategy at its December 2018 meeting. (13.2)	ED of Regulation	Complete – on meeting agenda
	Item 15.18/159 Fitness to Practise annual report 2017-18		
5	The Council agreed that the purpose of the FTP annual report needed to be reviewed holistically with other HCPC publications. (15.4)	Executive	A review of the HCPC's publication suite is included in the draft Communications work plan for 2019-20

6	Item 17.iii.18/163 HCPC PSA performance report The Council agreed that members would benefit from a better understanding of the role of the PSA. It was agreed that the PSA should be invited to discuss its remit and aims with the Council at a future meeting. (17.iii.3)	Secretary to Council	The PSA have agreed to attend, exact date is being discussed.
7	Item 18.iv.18/167 Minutes of the Tribunal Advisory Committee meeting of 5 September 2018 The Council requested the Executive provide information on when Partner remuneration will next be reviewed. (18.iv.2)	ED of IT and Resource	Partner fees are due to be reviewed in Q4 2019-20.
8	Item 19.ii.18/169 Strategic Risk Register A member suggested that a working protocol between the Executive and Council could be a mitigation for risk 5. The Executive agreed to look into producing an Executive and Council working protocol. (19.ii.7)	Secretary to Council	The Executive is reviewing this with a view to producing a document for Council's future consideration.
Thursday 5 July 2018			
1.	Item 14.18/124 Estates Plan The Council requested that a forward looking paper be presented to the Council, taking into account the five year plan and its impact on future accommodation needs. (14.1)	Executive	On the meeting's private agenda.

Decision

The Council is requested to note the actions. No decision is required.

Background information

Public Minutes of the Council meetings held on 19 September and 5 July 2018.

Resource implications

None

Financial implications

None

Date of paper

26 November 2018